

**CITY OF TULARE**  
**APPLICATION FOR BUSINESS TAX CERTIFICATE**

New Business    Change of Address    Change of Ownership

DATE: \_\_\_\_\_

**OFFICIAL USE ONLY**

ACCOUNT NUMBER: \_\_\_\_\_ ZONE LOCATION: \_\_\_\_\_  
S.I.C. CODE: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_  
BUSINESS DESCRIPTION: \_\_\_\_\_  
BUSINESS ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
MAILING ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
PHONE NUMBERS: BUSINESS: \_\_\_\_\_ CELL: \_\_\_\_\_  
FAX: \_\_\_\_\_

**BUSINESS TYPE:**  RETAIL    WHOLESALE    MANUFACTURING    SERVICES    OFFICE  
**OWNERSHIP TYPE:**  SOLE PROPRIETOR    PARTNERSHIP    L.L.C.    CORPORATION    TRUST

WEB PAGE: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_  
RESALE NUMBER: \_\_\_\_\_ NUMBER OF EMPLOYEES: \_\_\_\_\_  
CONTRACTOR TYPE: \_\_\_\_\_ CONTRACTOR NUMBER: \_\_\_\_\_  
STATE LICENSE TYPE: \_\_\_\_\_ STATE LICENSE NUMBER: \_\_\_\_\_  
HOME OCCUPANCY PERMIT APPROVAL: \_\_\_\_\_  
ESTIMATED GROSS RECEIPTS (6 MONTH PERIOD): \_\_\_\_\_

**NOT PUBLIC INFORMATION**

BUSINESS OWNER/CEO: \_\_\_\_\_  
BUSINESS PARTNER/CO-OWNER: \_\_\_\_\_  
SERVICE OF PROCESS ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
PHONE #: \_\_\_\_\_ SOCIAL SECURITY/DRIVER LICENSE # OR OTHER ID : \_\_\_\_\_  
FEDERAL ID NUMBER: \_\_\_\_\_ STATE ID NUMBER: \_\_\_\_\_

**IMPORTANT NOTICE TO APPLICANT:** THE BUSINESS CERTIFICATE IS REQUIRED PURSUANT TO THE PROVISIONS OF TITLE V OF THE CITY OF TULARE CODE SOLELY TO RAISE REVENUE FOR MUNICIPAL PURPOSES AND IS NOT INTENDED FOR PURPOSES OF REGULATION. ISSUANCE OF A BUSINESS CERTIFICATE DOES NOT EXEMPT ANY INDIVIDUAL, ORGANIZATION, OR FIRM FROM COMPLYING WITH ALL REGULATORY PROVISIONS INCLUDING BUILDING, FIRE, POLICE, ZONING OR HEALTH AND SANITATION LAWS, OR ANY REQUIREMENTS FOR SPECIAL PERMITS.

APPLICANTS SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

CITY OF TULARE FINANCE DEPARTMENT  
411 EAST KERN AVENUE, SUITE F – TULARE, CALIFORNIA 93274-4257  
PHONE: (559) 684-4231 FAX (559) 685-2366

\*\*\*\*MEMBER OF THE CALIFORNIA MUNICIPAL BUSINESS TAX ASSOCIATION\*\*\*\*

**OFFICIAL USE ONLY**  
**For Office Use Only**

PLANNING: \_\_\_\_\_ BUILDING: \_\_\_\_\_ FIRE: \_\_\_\_\_ POLICE: \_\_\_\_\_  
DEV SER FEES:\$ \_\_\_\_\_ APPLICATION FEE:\$ \_\_\_\_\_ SB1186 FEE: \$4.00 TOTAL DUE: \$ \_\_\_\_\_

Please indicate Yes or No for the following questions. Your business is required to have an inspection by the Fire Department and Building Department to operate in the City of Tulare. It is recommended not to open your business until these inspections have been completed and signed off. Noncompliance with City, County and State mandates could result in your business being shut down.

	Y	N
1. Was the space vacant prior to you occupying it?		
2. Is the building or space you are occupying newly constructed?		
3. Are you the first tenant to occupy this building or space?		
4. Is the space you are occupying on the second floor or higher?		
5. Are there other businesses or tenants in the building you are occupying?		
6. Will you be making any changes to the building or space you are occupying (i.e., plumbing, electrical, mechanical or structural changes, including new walls, doors, windows, etc.)?		
7. Does your business involve the rental of residential units?		
8. Will you require a sign for your business?		
9. Are you planning to install any temporary signs or banners?		
10. Will your business involve the use of any hazardous materials including aerosols, combustibles, compressed gases, or other hazardous materials?		
11. Is your business a carnival, circus, or other similar type of amusement activity?		
12. Will your business involve cutting metals or welding?		
13. Is your business a dry-cleaning operation?		
14. Will your business involve the use of any type of open flame?		
15. Will your business involve any auto repair, dismantling, or storage of auto, tires, batteries, or other auto parts?		
16. Will your business involve the use of temporary tents or canopies?		
17. Will your business require the use of a spray booth or dipping booth?		
18. Will your business involve the use or storage of wood products such as wood chips, lumber, plywood etc.?		
19. Will your business involve a food service/vending truck?		
20. Will your business be used as daycare?		

If you answered “yes” to any of the above questions, you may be required to obtain an additional Building, Planning or Fire Permit.

Please indicate Yes or No for the following questions:

	Y	N
1. Will your business be using / selling firearms or gunpowder?		
2. Will your business have dancing open to the general public?		
3. Will your business have pool tables or billiards?		
4. Is your business a cab service?		
5. Will your business have a card room?		
6. Will your business have bingo or other games open to the general public?		
7. Is your business a pawn shop?		
8. Will your business deal with used gold?		
9. Will your business sell alcohol?		
10. Will your business sell tobacco?		
11. Will your business sell medical marijuana?		
12. Is your business an internet café?		
13. Will your business rent or sale adult entertainment?		
14. Will your business use door to door soliciting of goods or service?		
15. Will your business be a check cashing business?		
16. Is your business a tattoo or body piercing shop?		
17. Will massages be conducted at your business?		

If you answered “yes” to any of the above questions, your license may be subject to review by the Police Department and further Planning review?

**Please read the information before signing below.**

The payment of a license tax required by the provisions of the Tulare Municipal Code and its acceptance by the City, and the issuance of such license to any person shall not entitle the holder thereof to carry on any business unless he has complied with all the requirements of the Tulare Municipal Code, California Fire Code, California Building Code, and all other applicable laws, nor to carry on any business in any building or on any premises designated on such license in the event that such building or premises are situated in a zone or locality in which the conduct of such business is in violation of any law.

Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:

The Division of State Architect at [www.dgs.ca.gov/dsa/Home.aspx](http://www.dgs.ca.gov/dsa/Home.aspx)

The Department of Rehabilitation at [www.rehab.cahwnet.gov](http://www.rehab.cahwnet.gov).

The California Commission on Disability Access at [www.cdda.ca.gov](http://www.cdda.ca.gov).

On September 19, 2012 Governor Brown signed into law SB-1186 which adds a state fee of \$1 on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliances with federal and state disability laws, as specified above.

**I declare under penalty of perjury that the above information is true and correct to the best of my knowledge. I certify that I will operate my business in accordance with all applicable Federal, State, and City laws and regulations, including the requirements of California Fire Code and California Building Code. I also certify that I am aware that a physical inspection may be performed of my business and I am required to correct any violations found during this inspection. I further understand that any false statements made herein are grounds for denial or revocation of my business license.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\*\*\*Official Use Only\*\*\*

<b>Business Name:</b>	<b>Business Address:</b>
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<b>Planning Department : 411 E. Kern Ave. Tulare, CA 93274</b>		<b>(559) 684-4217</b>	
Date / Time Received:			
APN:	Zoning:	YES	NO
CUP Required?			
Sign Permit Required?			
Parking Requirement Met?			
Home Occupation?			
Comments:			
<b>This business listed on this application is approved for this location.</b>			
<b>Approved by:</b>		<b>Date:</b>	

<b>Building Department: 411 E. Kern Ave. Tulare, CA 93274</b>		<b>(559) 684-4218</b>	
Date / Time Received:			
Building Permit Required?		Y	N
Comments:			
<b>This business listed on this application is approved for this location.</b>			
<b>Approved by:</b>		<b>Date:</b>	

<b>Fire Department : 800 S. Blackstone Ave. Tulare, CA 93274</b>		<b>(559) 684-4300</b>	
Date / Time Received:			
Comments:			
<b>This business listed on this application is approved for this location.</b>			
<b>Approved by:</b>		<b>Date:</b>	

<b>Police Department: 260 South "M" Street Tulare, CA 93274</b>		<b>(559) 684-4238</b>	
Date / Time Received:			
Comments:			
<b>This business listed on this application is approved for this location.</b>			
<b>Approved by:</b>		<b>Date:</b>	

\*\*\*Official Use Only\*\*\*