



# Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA  
**April 15, 2026 at 4:00pm | Tulare Public Library Charter Rm**

**Facilitator:** Lisa Hollingshead | **Minutes:** Sheri Haveman

**Attendees:** Lisa Hollingshead; Bonnie Thiele; Peggy DeMuth; Tony Rodriguez; Jose Andre Iniguez; Brian Beck; Heidi Clark; Sheri Haveman, Sarah Fly, Carrie Wilson

**City of Tulare Mission Statement:** To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper

## Agenda

Topic	Speaker	Time
I. CALL TO ORDER & Introductions	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> <li>• Approval of Minutes –March 18, 2026</li> <li>•</li> </ul>	Lisa Hollingshead	2
V. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VI. GENERAL BUSINESS: <ul style="list-style-type: none"> <li>• Community Services updates:</li> <li>• Library Updates (Stats; Staffing; etc.)</li> <li>• Programs &amp; Outreach (SRP; VRC; COHS; ZIP Books; upcoming special programs; etc.)</li> <li>• Discussion Item-Computer Use policy</li> <li>• Suggestions from the Board</li> </ul>	Lisa Hollingshead Brian Beck Library Staff Library Staff  Board Members	3 10 10 10
VII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
VIII. SET DATE AND TIME OF NEXT MEETING <ul style="list-style-type: none"> <li>• May 20, 2026</li> </ul>	Lisa Hollingshead	2
IX. ADJOURNMENT	Lisa Hollingshead	1
		<b>53</b>



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## Agenda

Topic	Speaker	Time
I. CALL TO ORDER & Introductions <ul style="list-style-type: none"> <li>• <b>Meeting was called to order at 4:03pm by Board Member Hollingshead.</b></li> <li>• <b>Introductions were made between Library Advisory Board and Community Services Director Chris Orr.</b></li> </ul>	Lisa Hollingshead	2
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V. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VI. GENERAL BUSINESS: <ul style="list-style-type: none"> <li>• Community Services updates: <b>Chris Orr</b> <ul style="list-style-type: none"> <li>▪ <b>Working on a survey about sports parks to find out what community wants.</b></li> <li>▪ <b>City Manager is looking for an outside organization to review departments and create a Strategic Plan to improve efficiency. This will include the library and once a company is selected, Director Orr and Assistant Director Beck will present the plan to the Library Advisory Board.</b></li> <li>▪ <b>Galaxy Theater has offered free air time for the city departments and they are starting with promos for the Senior Center. The library will be next to showcase programs and services.</b></li> </ul> </li> </ul>	Lisa Hollingshead <del>Brian Beck</del> Chris Orr Library Staff Library Staff  Board Members	3 10 10 10

- **Library Updates (Stats; Staffing; etc.)**
  - **Librarian Clark shared that January and February had fluctuating stats but were solid, with a good response in February for the streaming service, Kanopy.**
  - **Librarian Wilson has resigned and her last day was March 21<sup>st</sup>. City is working on recruitment to fill the Youth Librarian vacancy and Library Assistant Michael Garcia has been helping.**
- **Programs & Outreach (SRP; VRC; COHS; ZIP Books; upcoming special programs; etc.)**
  - **Librarians are in the process of planning the Summer Reading Program. The theme is "Plant A Seed...READ!" and performers have been booked. Kick-off is Saturday, June 13<sup>th</sup>.**
  - **Library Assistant Garcia is working with Librarian Clark to refresh the VRC program at the library.**
  - **Librarian Haveman shared that Library Assistant Crystal Pina-Juarez created a social media post showcasing the Zip Book titles being checked-out. There is still lots of money and patrons are allowed to request two books at a time. Program will end in June and Librarian Haveman is hopeful Zip Books will be available again in the next fiscal year.**
  - **"One Book One Coast" program will run April 1<sup>st</sup> through May 31<sup>st</sup> culminating in a live stream author talk with George Takei in the Council Chambers on Sunday, May 31<sup>st</sup> at 2pm. Librarian Clark has reached out to Michael Paul regarding a student presentation and memorial project at the Tulare Fairgrounds, which was one of the sites of the incarceration camps for Japanese-Americans during WWII.**
  - **Garden Festival is set for Saturday, April 4<sup>th</sup> from 10am-1pm. Multiple community organization and city departments have confirmed attendance. Library will be raffling off prizes for kids, teens, and adults.**
  - **Library Assistant Garcia has been working with Librarian Clark to get all the lab computers updated to Windows 11 and install new towers in the Youth lab.**
  - **Librarians Clark and Haveman, along with Library Assistant Garcia, attended three presentations from vendors bidding to be the new ILS for the San Joaquin Valley Library System. SJVLS has been with the current ILS since 1998 and this change will roll out in April 2027.**
- **Suggestions from the Board**
  - **Board Member Andre-Iniguez shared the recent controversy and allegations regarding Cesar Chavez and suggested highlighting Dolores Huerta in any planned events celebrating Mexican-Americans.**

VII.	ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
VIII.	SET DATE AND TIME OF NEXT MEETING <ul style="list-style-type: none"> <li>• April 15, 2026 <ul style="list-style-type: none"> <li>▪ <b>Board Member Hollingshead plans to attend this meeting. Board Member Andre Iniguez may be unable to attend.</b></li> </ul> </li> </ul>	Lisa Hollingshead	2
IX.	ADJOURNMENT <ul style="list-style-type: none"> <li>• <b>Meeting was adjourned by Board Member Hollingshead at 4:34pm.</b></li> </ul>	Lisa Hollingshead	1
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*Tulare Public Library Policy (updated January 16, 2019)*

**4.3 Internet Use Policy**

Patrons must accept the *Use Agreement for Internet Access* Library computer users must indicate by clicking they agree with the following Computer Use Policy in order to use a public computer at the Library. Failure to comply with these policies will result in the revocation of computer use privileges:

1. Users must have a valid San Joaquin Valley Library System library card to use and reserve a computer. Short-term visitors to the area are allowed use of a guest pass.
2. Users can only sign up for a computer using their own library card. They may not misrepresent themselves or use someone else's card.
3. To provide equal opportunity for all residents to access Library workstations, the Library limits the total daily use by each person to a maximum of 2 hours. When signing on, an individual will be given 1 hour and then may extend up to 1 additional hour depending on availability.
4. Each user must log into their assigned computer within 5 minutes of their reservation. If not, the computer will become available to another user.
5. Reservations can be made up to 1 open business day in advance in person.
6. Children under 5 may use computers when supervised by a parent/guardian. In the children's area, use of computers is limited to children 12 years and under.
7. In the teen's area, use of computers is limited to teens aged 13-17.
8. Printouts cost \$0.10 per page for black and white and \$0.50 per page for color.
9. Library staff will provide basic assistance to computer users, but cannot provide in-depth individual instruction. Ask about the Library's free computer classes or one-on-one technology help.
10. Public computers accept USB flash drives, and library users who bring their own storage media may download to them. The Library assumes no responsibility for damage to users' computer equipment or data files resulting from downloads from the Internet.
11. Library users are responsible for any consequences of copyright infringement through their use of Library workstations, and may not use Library workstations for any unlawful purposes.
12. If the nature of the content being viewed on the Library workstation disturbs other Library users, the viewer will be asked to cease, to use a privacy screen, or be moved to another workstation.
13. Computer users also agree to abide by the *Customer Rules of Conduct*.

**Violations of this Policy:**

The library is providing this service free of charge. Please be considerate of the equipment and other users. Users who do not follow these rules and procedures will lose Internet access privileges at the library. The Library staff reserves the right to terminate any Internet session at any time.

Stats for April Library Advisory Board meeting-4/15/2026

**Library Statistics 2025-2026** **31-**  
**Mar**  
**General Public Services** **30-Dec** **31-Jan** **28-Feb**

Library Visits / Door Count (7.2)	7,173	6,521	4,977	5,095
Passports (Applications Accepted)	56	102	85	91
Genealogy Patrons	14	20	15	23
Veterans Resource Center Visits	0	0	2	8

<b>TOTAL Children's Programs</b>	<b>10</b>	<b>11</b>	<b>11</b>	<b>6</b>
<b>TOTAL Children's Program Attendance</b>	<b>250</b>	<b>306</b>	<b>364</b>	<b>172</b>
Young Adult Programs [Ages 13-17] (7.29a)	1	2	2	4
Young Adult Program Attendance (7.30a)	4	10	23	14
Adult Programs (7.31a)	5	7	10	5
Adult Program Attendance (7.32a)	49	80	109	61
All Age Programs (7.33a)	4	2	4	4
All Age Programs Attendance (7.34a)	33	19	49	75
<b>TOTAL # of Programs</b>	<b>21</b>	<b>22</b>	<b>28</b>	<b>19</b>
<b>TOTAL Program Attendance</b>	<b>413</b>	<b>415</b>	<b>558</b>	<b>322</b>

**Technology and Marketing**

Public Computer Uses (# of Sessions) (7.41)	728	1,020	785	597
Virtual Visits to the Library Website (7.43)	4,194	5,658	4,739	4,885
Wireless Sessions (WiFi) (7.44)	456	572	640	630
Facebook (Engagements Only)	333	309	369	701
Instagram (Interactions/Engagements Only)	287	289	263	456
Kanopy (Plays)	162	53	74	79
Kanopy (New User Accounts)	9	5	19	13
Kanopy (Visits)	611	388	392	367

**Volunteer Hours**

<b>Total Volunteer Hours</b>	<b>322.5</b>	<b>489.75</b>	<b>383.5</b>	<b>415.25</b>
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**Third Party Paid Positions**

Veterans Resource Center: Work-Study	n/a	n/a	n/a	20
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**Circulation**

<b>Total Circulation (7.10)</b>	<b>8,391</b>	<b>9,042</b>	<b>8,305</b>	<b>9,006</b>
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