

TEMPORARY STREET CLOSURE PERMIT APPLICATION

Use this application to request to close off streets for block parties or other neighborhood events. If you are holding a community event, you must complete the Parade/Event Permit Application.

The City of Tulare encourages neighborhood activities. Whenever possible, neighborhood activities should be held on private property; however, if the party cannot be adequately handled on private property, the City will consider the temporary closing of public streets, subject to certain procedures, restrictions and controls. It is strongly suggested you make contact with your neighbors regarding this proposed activity to solicit their cooperation and/or input.

Temporary Street Closure Permits will be required in all instances where a street is proposed to be closed block parties or other neighborhood events. The required permit application form must be submitted to the City Manager's Office not less than ten (10) calendar days prior to the planned activity.

PROCESS FOR OBTAINING A TEMPORARY STREET CLOSURE PERMIT

1. Read and initial the Conditions for a Temporary Street Closure Permit.
2. Schedule a Site Plan Review by calling (559) 684-4217.
3. Complete the Temporary Street Closure Permit Application on page 2 of this application and submit to the City Manager's Office at least ten (10) calendar days prior to the event.
4. Submit the application fee.

CONDITIONS FOR A TEMPORARY STREET CLOSURE PERMIT *Please initial each line.*

All permits issued for the temporary street closure shall be issued subject to the following conditions:

- _____ 1. Temporary Street Closure Permits will generally NOT be issued on major streets or on streets which provide major access for a subdivision, a church, a hospital, a public park, a fire station, a community center or a business which is in operation during the hours of the activity.
- _____ 2. The hours of the street closure will be limited as approved by the city. With few exceptions, city public safety departments have requested that street closures not be allowed beyond 10:00 p.m. Your party may continue after 10:00 p.m.; however, the street may not be closed past 10:00 p.m. nor any activities held on the street.
- _____ 3. The right of ingress and egress (in/out) for every parcel of land must be maintained.
- _____ 4. An eighteen foot (18') unobstructed roadway must be maintained along the closed sections of streets for emergency vehicle use. The City will not authorize the prohibition of parking to meet this requirement. It is suggested that you request (in advance of the activity) the cooperation of your neighbors in moving their cars off the street.
- _____ 5. The permittee is required to provide a traffic control plan prepared by a licensed traffic engineer for the proposed street closure. The permittee will then be required to ensure that a licensed traffic engineer sets up all traffic control including signage and barricades as shown within the traffic control plan provided. The city will not provide any barricades or signage that is required.
- _____ 6. No obstacles may be placed adjacent to any fire hydrant.
- _____ 7. The permittee will be held responsible for clean-up after the neighborhood activity/block party. It is suggested that several trash cans be placed in the block for collection of refuse.
- _____ 8. The permittee will be held responsible for to ensure a licensed traffic engineer removes all barricades and other obstructions placed in conjunction with the activity within thirty (30) minutes of the approved conclusion of the street closure.
- _____ 9. A non-refundable fee in the amount of \$31 is due at the time of submitting the request.
- _____ 10. Violations of these regulations or public safety requirements, including illegal dangerous fireworks use may cause revocation of the permit, termination of the activity, and/or jeopardize future requests for temporary street closures. **The use of illegal dangerous fireworks carries a large fine.**

