



**Tulare Library Advisory Board Meeting**  
 Tulare Public Library | 475 North M Street | Tulare, CA  
**March 18, 2026 at 4:00pm | Tulare Public Library Charter Rm**

<b>Facilitator:</b> Lisa Hollingshead   <b>Minutes:</b> Sheri Haveman		
<b>Attendees:</b> Lisa Hollingshead; Bonnie Thiele; Peggy DeMuth; Tony Rodriguez; Jose Andre Iniguez; Brian Beck; Heidi Clark; Sheri Haveman, Sarah Fly, Carrie Wilson		
<b>City of Tulare Mission Statement:</b> To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
Agenda		
Topic	Speaker	Time
I. CALL TO ORDER & Introductions	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> <li>• Approval of Minutes –February 18, 2026</li> <li>•</li> </ul>	Lisa Hollingshead	2
V. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VI. GENERAL BUSINESS: <ul style="list-style-type: none"> <li>• Community Services updates:</li> <li>• Library Updates (Stats; Staffing; etc.)</li> <li>• Programs &amp; Outreach (SRP; VRC; COHS; ZIP Books; upcoming special programs; etc.)</li> <li>• Suggestions from the Board</li> </ul>	Lisa Hollingshead Brian Beck Library Staff Library Staff  Board Members	3 10 10 10
VII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
VIII. SET DATE AND TIME OF NEXT MEETING <ul style="list-style-type: none"> <li>• April 15, 2026</li> </ul>	Lisa Hollingshead	2
IX. ADJOURNMENT	Lisa Hollingshead	1
		53



# Tulare Library Advisory Board Meeting

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<b>City of Tulare Mission Statement:</b> To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
Agenda		
Topic	Speaker	Time
I. CALL TO ORDER & Introductions <ul style="list-style-type: none"> <li>• <b>Meeting was called to order at 4:07pm.</b></li> <li>• <b>Board Member Hollingshead was out and requested Board Member Demuth preside over the meeting.</b></li> </ul>	<del>Lisa Hollingshead</del> Peggy DeMuth	2
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IV. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> <li>• Approval of Minutes –January 21, 2026               <ul style="list-style-type: none"> <li>○ <b>Board Member Rodriguez moved to accept the minutes. Board Member Andre Iniguez seconded. Motion passed.</b></li> </ul> </li> </ul>	<del>Lisa Hollingshead</del> Peggy DeMuth	2
V. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	<del>Lisa Hollingshead</del> Peggy DeMuth	2
VI. GENERAL BUSINESS: <ul style="list-style-type: none"> <li>• Community Services updates: <b>None</b></li> <li>• Library Updates (Stats; Staffing; etc.)               <ul style="list-style-type: none"> <li>○ <b>Librarian Clark has provided stats for General Public Services, Technology and Marketing, Volunteer Hours, and Circulation. It was noted these stats are up and down in some areas from January, however, circulation is solid.</b></li> <li>○ <b>Library Assistant Michael Garcia has returned to the library. LA Garcia attended the January LAB meeting and had previously worked at the library from December 2019 to February 2022 then enlisted in the Army. After serving time in the military LA Garcia chose to exercise the Right of Return with the City and join the library staff while</b></li> </ul> </li> </ul>	<del>Lisa Hollingshead</del> Peggy DeMuth <del>Brian Beck</del> Library Staff Library Staff  Board Members	3 10 10 10

pursuing a degree in Library Science.

- To honor the 250<sup>th</sup> year of the Declaration of Independence, the Carnegie Corporation has gifted former Carnegie libraries with money to be used to benefit the library and community. TPL has received a check for \$10,000 and will seek approval from Council to spend it on new furnishings for the library and increasing the program budget to offset current rising costs.
  - Librarian Clark discussed purchasing wall-mounted interactive stations for the Kids Space; new chairs in the staff area and moving the staff chairs to the library tables; new chairs in the Newspaper and Magazine area, and furniture with USB charging ports and no arms to accommodate all patrons.
  - Librarian Clark mentioned tech as a consideration, but the current costs of computer tower replacements are \$2,000 each and less urgent than furnishings.
- Programs & Outreach (SRP; VRC; COHS; ZIP Books; upcoming special programs; etc.)
  - Zip Books continue to do well with patrons being allowed to request two books at a time.
  - Librarian Wilson has recruited three more teens to the Teen Advisory Board, bringing the total of teen volunteers to eleven. Teens can continue to apply, however, Librarian Wilson has stopped recruitment until the summer.
  - Librarian Clark is working with Library Assistant Garcia to submit the paperwork to the VA for the VRC program, which is a work-study program for veterans.
  - Career Online High School (COHS) is handled by Library Assistant Cat Lippincott and there are several current students working through the program.
  - Librarian Wilson has been working on booking performers for the Summer Reading Program. The "Bubble Guy" will be returning this year. Also, the Science Show has been booked for July 25<sup>th</sup>, just after SRP, and is expected to be well-attended.
  - The Seed Library has been stocked previously by Jill Worley from the Master Gardeners and is currently empty. Board Member DeMuth agreed to check with Aaliyah from the Master Gardeners and arrange a seed delivery for the library.
  - Librarian Clark shared that Librarian Haveman has the results from the "Every Story Counts" survey through the California State Library that TPL participated in and the community response was very positive about library programs and staff.
  - Trivia Night on Friday, February 13<sup>th</sup> was attended by six people, which is an increase from previous

<p>trivia programs and a promising trend.</p> <ul style="list-style-type: none"> <li>○ Yarn Club has a steady knitting group that was asking for more time and were granted an additional hour to the program. <ul style="list-style-type: none"> <li>▪ Teens have also shown interest in attending.</li> </ul> </li> <li>○ Librarian Fly shared the Friends of the Library have invited a local author to sell and sign copies of his book during the March Book Sale. The Book Club is reading this title and the author will visit their next meeting to discuss the book, which is a juvenile novel called "Steven Sparrow and the Shade of a Great Tree."</li> <li>○ TPL is participating in an initiative through the L.A. County Library called "One Book One Coast" which is trying to get as many libraries as possible in California, Oregon and Washington to get their patrons reading the graphic novel by George Takei, <i>They Called Us Enemy</i>. The book recounts Mr. Takei's experience as a child in a Japanese incarceration camp during World War II. This program will run April 1st through May 31st.</li> </ul> <ul style="list-style-type: none"> <li>● Suggestions from the Board <ul style="list-style-type: none"> <li>○ Board Member Andre Iniguez asked whether the public can book a meeting space in the library. Librarian Clark shared that many organizations that reserve the meeting rooms are non-profit and if they partner with us they can have the room fee waived, such as the Central California Legal Services (CCLS), otherwise it is a flat fee per hour with an extra fee for use of the technology, i.e. projector.</li> <li>○ Board Member Rodriguez commented that he appreciated Librarian Clark thinking of using the money from the Carnegie Corporation to update furnishings in the library instead of buying a new desk or other personal office items.</li> </ul> </li> </ul>		
<p>VII. ITEMS OF BOARD MEMBER INTEREST</p>	<p>Lisa Hollingshead Peggy DeMuth</p>	<p>2</p>
<p>VIII. SET DATE AND TIME OF NEXT MEETING</p> <ul style="list-style-type: none"> <li>● March 18, 2026</li> </ul>	<p>Lisa Hollingshead Peggy DeMuth</p>	<p>2</p>
<p>IX. ADJOURNMENT</p> <ul style="list-style-type: none"> <li>● Meeting was adjourned at 4:37pm.</li> </ul>	<p>Lisa Hollingshead Peggy DeMuth</p>	<p>1</p>
		<p>53</p>

**Library Statistics 2025-2026**

**29-Nov 30-Dec 31-Jan 28-Feb**

**General Public Services**

New Library Cards	238	195	257	277
Reference Questions (7.4)	1,056	1,004	1,256	1,190
Genealogy Patrons	25	14	20	15

<b>TOTAL Children's Programs</b>	<b>8</b>	<b>10</b>	<b>11</b>	<b>11</b>
<b>TOTAL Children's Program Attendance</b>	<b>237</b>	<b>250</b>	<b>306</b>	<b>364</b>
Young Adult Programs [Ages 13-17] (7.29a)	2	1	2	2
Young Adult Program Attendance (7.30a)	3	4	10	23
Adult Programs (7.31a)	7	5	7	10
Adult Program Attendance (7.32a)	84	49	80	109
All Age Programs (7.33a)	3	4	2	4
All Age Programs Attendance (7.34a)	51	33	19	49
Self Directed Activities (7.37)	0	0	0	1
# of Participants (7.38)	0	0	0	13
<b>TOTAL # of Programs</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>28</b>
<b>TOTAL Program Attendance</b>	<b>400</b>	<b>413</b>	<b>415</b>	<b>558</b>

**Technology and Marketing**

Public Computer Uses (# of Sessions) (7.41)	802	728	1,020	785
Virtual Visits to the Library Website (7.43)	4,437	4,194	5,658	4,739
Wireless Sessions (WiFi) (7.44)	432	456	572	640
Kanopy (Plays)	52	162	53	74
Kanopy (New User Accounts)	8	9	5	19
Kanopy (Visits)	411	611	388	392

**Volunteer Hours**

<b>Total Volunteer Hours</b>	<b>350</b>	<b>322.5</b>	<b>489.75</b>	<b>383.5</b>
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**Circulation**

<b>Total Circulation (7.10)</b>	<b>9,079</b>	<b>8,391</b>	<b>9,042</b>	<b>8,310</b>
TPL Study Room CKOs	114	117	145	145
TPL Laptop CKOs	18	25	16	26
TPL Park Passes	0	0	6	12
TPL Zip Books (Circulated)	104	119	142	142
TPL Zip Books Requests	16	19	22	31