



Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA
February 18, 2026 at 4:00pm | Tulare Public Library Charter Rm

Facilitator: Lisa Hollingshead | **Minutes:** Sheri Haveman

Attendees: Lisa Hollingshead; Bonnie Thiele; ~~Peggy DeMuth~~; Tony Rodriguez; Jose Andre Iniguez; Brian Beck; ~~Heidi Clark~~; Sheri Haveman, Sarah Fly, ~~Carrie Wilson~~

City of Tulare Mission Statement: To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper

Agenda

Topic	Speaker	Time
I. CALL TO ORDER & Introductions	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> • Approval of Minutes –January 21, 2026 • 	Lisa Hollingshead	2
V. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VI. GENERAL BUSINESS: <ul style="list-style-type: none"> • Community Services updates: • Library Updates (Stats; Staffing; etc.) • Programs & Outreach (SRP; VRC; COHS; ZIP Books; upcoming special programs; etc.) • Suggestions from the Board 	Lisa Hollingshead Brian Beck Library Staff Library Staff Board Members	3 10 10 10
VII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
VIII. SET DATE AND TIME OF NEXT MEETING <ul style="list-style-type: none"> • March 18, 2026 	Lisa Hollingshead	2
IX. ADJOURNMENT	Lisa Hollingshead	1
		53



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I. CALL TO ORDER & Introductions <ul style="list-style-type: none"> • Meeting was called to order about 4:05pm. • Introductions were made between Board Members and Assistant City Manager, Thomas Gaffery, and returning Library Assistant, Michael Garcia. 	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
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IV. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> • Approval of Minutes –December 17, 2025 <ul style="list-style-type: none"> ○ Board Member Thiele noted the last page of the December minutes should be amended to “January 2026.” ○ Board Member Andre Iniguez moved to accept the December minutes with the proposed change. Board Member Thiele seconded. Motion passed. 	Lisa Hollingshead	2
V. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VI. GENERAL BUSINESS: <ul style="list-style-type: none"> • Community Services updates: (None) • Library Updates (Stats; Staffing; etc.) <ul style="list-style-type: none"> ○ December stats are strong and an increase from November overall. ○ With the return of Library Assistant, Michael Garcia, TPL is fully staffed. • Programs & Outreach (SRP; VRC; COHS; ZIP Books; upcoming special programs; etc.) <ul style="list-style-type: none"> ○ Librarian Haveman presented the “Every Story Counts” program through the California State 	Lisa Hollingshead Brian Beck Library Staff Library Staff Board Members	3 10 10 10

<p>Library which will run January 27th through the 31st and offer an anonymous patron survey in English and Spanish.</p> <ul style="list-style-type: none"> ○ Librarian Haveman shared the Zip Books grant is half used and patrons will be able to request two books at a time now. This program closes in June. ○ Librarian Fly presented the “Celebrating 250 Years of Jane Austen” program coming February 17th through the 27th and will celebrate the author with a special book display, two films based on the author’s books, a trivia quiz for patrons and a raffle with themed prizes. ○ Librarian Fly shared the “One Book One Coast” program through the L.A. County Library that will run April 1st through May 31st. This program is seeking participation from libraries in California, Oregon, and Washington to promote the book, “They Called Us Enemy” by George Takei, which is a graphic novel based on the author’s experience in a Japanese internment camp during World War II. ○ Librarian Haveman mentioned the San Joaquin Valley Library System is taking bids for a new ILS since the current ILS, Horizon, has been utilized since 1990 and will no longer be supported. <ul style="list-style-type: none"> • Suggestions from the Board <ul style="list-style-type: none"> ○ Board Member Hollingshead suggested reaching out to Mission Oak High School regarding their student project for a memorial at the Tulare fairgrounds, which was used as a Japanese internment camp, in relation to the “One Book One Coast” program. 		
<p>VII. ITEMS OF BOARD MEMBER INTEREST</p>	<p>Lisa Hollingshead</p>	<p>2</p>
<p>VIII. SET DATE AND TIME OF NEXT MEETING</p> <ul style="list-style-type: none"> • February 18, 2026 	<p>Lisa Hollingshead</p>	<p>2</p>
<p>IX. ADJOURNMENT</p> <ul style="list-style-type: none"> • Meeting was adjourned at 4:40pm. 	<p>Lisa Hollingshead</p>	<p>1</p>
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Stats for February 18, 2026 Library Advisory Board Meeting

Library Statistics 2025-2026

29-Nov 30-Dec 31-Jan

General Public Services

Library Visits / Door Count (7.2)	6,678	7,173	6,521
New Library Cards	238	195	257
New Library Card Self Registration	44	51	54
Reference Questions (7.4)	1,056	1,004	1,256
Passports (Applications Accepted)	87	56	
Genealogy Patrons	25	14	20

Technology and Marketing

Public Computer Uses (# of Sessions) (7.41)	802	728	1,020
Virtual Visits to the Library Website (7.43)	4,437	4,194	5,658
Wireless Sessions (WiFi) (7.44)	432	456	572
Facebook (Engagements Only)	443	333	309
Instagram (Interactions/Engagements Only)	324	287	289
Career Online High School <i>(Self Assesments)</i>	2	2	3

Volunteer Hours

General Volunteers	25	33	31
Friends of the Library (Includes All Committee Work)	152	125	174
Genealogy	122	119.5	218.5
TAB (Teen Advisory Board)	51	45	
Total Volunteer Hours	350	322.5	423.5

Circulation

Physical Item Circulation (7.4)	8,005	7,214	7,831
Circulation of Electronic Materials [Overdrive] (7.7)*	1,074	1,177	1,210
SJVLS Loans to Others (Pull List)	2,590	2,430	3,099
SJVLS Loans Received	1,496	1,447	1,590
Total Circulation (7.10)	9,079	8,391	9,041
TPL Study Room CKOs	114	117	145
TPL Laptop CKOs	18	25	16
TPL Park Passes	0	0	6
TPL Zip Books (Circulated)	104	119	142
TPL Zip Books Requests	16	19	22