

**CITY OF TULARE
BOARD OF PUBLIC UTILITIES COMMISSIONERS
MEETING MINUTES**

**Tulare Public Library & Council Chamber
491 North M Street, Tulare**

**Thursday, October 16, 2025
4:00 p.m. Regular Meeting**

Proper notice of this meeting was given pursuant to Government Code Section 54954.2.

COMMISSIONERS PRESENT: President Tony Sozinho
Vice President Blake Wilbur
Commissioner Ray Fonseca
Commissioner Brian Nunes

COMMISSIONERS ABSENT: Commissioner Renee Soto

STAFF PRESENT: City Manager Marc Mondell; Assistant City Attorney Nick Matoian; Public Works Director Trisha Whitfield; Chief Financial Officer Mark Roberts; City Engineer Michael Miller; Public Works Business Manager Andrew Bettencourt; Administration Analyst Diana Smith; Wastewater Plant Manager Branlee Vath; Wastewater Maintenance Supervisor Nathan Daughtry

1. CALL TO ORDER

President Sozinho called to order the regular meeting of the Board of Public Utilities Commissioners at 4:01 p.m. in the Council Chamber located at 491 North M Street.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Commissioner Fonseca led the Pledge of Allegiance and an invocation was given by Vice President Wilbur.

3. PUBLIC COMMENT

There were no public comments.

4. COMMUNICATIONS

There were no communications.

5. CONSENT CALENDAR

It was moved by Commissioner Nunes, seconded by Commissioner Fonseca, and carried 4 to 0 (Commissioner Soto absent) that the items on the Consent Calendar be approved as presented.

5.1 Approval of Board Meeting Minutes.

Recommended Action: Approve the minutes of the special and/or regular meetings of October 2, 2025. [D. Smith]

5.2 Monthly Investment Reports.

Recommended Action: Accept the monthly investments report for July and August 2025. [M. Roberts]

5.3 Public Works Performance Reports for September 2025.

Recommended Action: Receive the Public Works performance reports for September 2025. [A. Bettencourt]

6. GENERAL BUSINESS**6.1 Annual Comprehensive Financial Report for Fiscal Year Ended June 30, 2024.**

Recommended Action: Review and accept the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year Ended June 30, 2024.

Presented By: Chief Financial Officer Roberts, Engagement Manager Anthony Gonzalez

Public Comment: There were no public comments.

Board Action: It was moved by Vice President Wilbur, seconded by Commissioner Nunes, and carried 4 to 0 (Commissioner Soto absent) to approve the item as presented.

6.2 Pond Rehabilitation Project.

Recommended Action: Award and authorize the City Manager to sign a contract with ARES Engineering, LLC of Tollhouse, CA, in an amount not to exceed \$242,000 for the pond rehabilitation project (Project WW0073); and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% (\$24,200) of the total contract amount.

Presented By: Public Works Director Whitfield

Public Comment: There were no public comments.

Board Action: It was moved by Commissioner Fonseca, seconded by Vice President Wilbur, and carried 4 to 0 (Commissioner Soto absent) to approve the item as presented.

7. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

8. ADJOURNMENT

Seeing no further business to discuss, President Sozinho adjourned the regular meeting at 4:35 p.m.

This is to certify that the foregoing is a true and correct copy of the minutes of the special and/or regular meeting held on October 16, 2025, as approved by the Board of Public Utilities Commissioners.

Marc Mondell, City Clerk



By Diana Smith, Deputy City Clerk