



# Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA

January 21, 2026 at 4:00pm | Tulare Public Library Charter Rm

**Facilitator:** Lisa Hollingshead | **Minutes:** Sheri Haveman

**Attendees:** Lisa Hollingshead; Bonnie Thiele; Peggy DeMuth; Tony Rodriguez; Jose Andre Iniguez; Brian Beck; Heidi Clark; Sheri Haveman, Sarah Fly, Carrie Wilson

**City of Tulare Mission Statement:** To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper

## Agenda

Topic	Speaker	Time
I. CALL TO ORDER & Introductions	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> <li>• Approval of Minutes –December 17, 2025</li> <li>•</li> </ul>	Lisa Hollingshead	2
V. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VI. GENERAL BUSINESS: <ul style="list-style-type: none"> <li>• Community Services updates:</li> <li>• Library Updates (Stats; Staffing; etc.)</li> <li>• Programs &amp; Outreach (SRP; VRC; COHS; ZIP Books; upcoming special programs; etc.)</li> <li>• Suggestions from the Board</li> </ul>	Lisa Hollingshead Brian Beck Library Staff Library Staff  Board Members	3 10 10 10
VII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
VIII. SET DATE AND TIME OF NEXT MEETING <ul style="list-style-type: none"> <li>• February 18, 2026</li> </ul>	Lisa Hollingshead	2
IX. ADJOURNMENT	Lisa Hollingshead	1
		53



# Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA

December 17, 2025, at 4:00pm | Tulare Public Library Charter Rm

**Facilitator:** Peggy DeMuth | **Minutes:** Carrie Wilson

**Attendees** Bonnie Thiele; Peggy DeMuth; Tony Rodriguez; Jose Andre Iniguez; Brian Beck; Heidi Clark, Sarah Fly, Carrie Wilson

**City of Tulare Mission Statement:** To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper

## Agenda

Topic	Speaker	Time
I. CALL TO ORDER & Introductions <ul style="list-style-type: none"> <li>4:02 pm</li> </ul>	Peggy DeMuth	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Peggy DeMuth	0
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Peggy DeMuth	0
IV. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> <li>Approval of Minutes –November 19, 2025 Board member DeMuth moved to approve corrected minutes (correction made to an approved motion Thiele had made, not DeMuth). Motion seconded by Thiele.</li> </ul>	Peggy DeMuth	5
V. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Peggy DeMuth	0
VI. GENERAL BUSINESS: <ul style="list-style-type: none"> <li>Community Services updates-Brian Beck updated us on the successful Winter Wonderland program attended by 4500. Additional updates regarding 400 Thanksgiving meals served at the Senior Center. December 23<sup>rd</sup>, plan to serve another 400. Upcoming program-Cocoa and Cookies with Santa. The Fishing Derby was a success, 450 attended, a large jump from the previous year (300).</li> <li>Library Updates (Stats; Staffing; etc.) Librarian Clark noted a dip in stats due to Holidays and library closures. She talked about successful adult programming-the Wreath making was a hit! She also talked about TAB volunteers and the upcoming volunteer recognition party on January 10<sup>th</sup> from 2:30-4:30pm. All volunteers including LAB are invited. Librarian Clark also provided a staffing update-Michael (former staff member whose position was held due to military service) will be returning January 13<sup>th</sup>. She updated the board on Zipbooks and VRC.</li> </ul>	Brian Beck Library Staff Library Staff  Board Members	3 10  6

<p>Librarian Wilson talked briefly about the continued success of the Teen Volunteer program, noting that there are seven active members who earn community service hours and a new applicant will be starting mid-January. We are still accepting applications.</p> <p>Librarian Clark mentioned the staff party will be December 20<sup>th</sup>; Brian Beck will be joining library staff.</p> <ul style="list-style-type: none"> <li>• Programs &amp; Outreach Suggestions from the Board:</li> <li>• Board member Thiele commented that the circulation numbers from November are positive. She asked if the Librarian team saw an uptick in attendance. Library Director Clark said yes, program attendance is picking up. Outreach was discussed, including the recent outreach at Kohn Elementary, where Librarian Wilson noted that many community members did not know about our services, and some did not realize the services were free and available to all.</li> <li>• Board Member Rodriguez commended library for needed services.</li> <li>• Board Member Andre Iniguez asked about having a calendar preview copy available. He suggested digital submissions to the school. Library Director Clark agreed we can discuss with Debbie when meeting regarding the school district MOU with Librarian Wilson. He also asked about bilingual social media posts. Librarians Wilson and Fly commented that the Youth events are bilingual on Instagram and Facebook. He also suggested a brainstorming session and will reach out to Library Director Clark via email.</li> </ul>		
<p>VII. ITEMS OF BOARD MEMBER INTEREST</p>	Peggy DeMuth	2
<p>VIII. SET DATE AND TIME OF NEXT MEETING</p> <ul style="list-style-type: none"> <li>• December 17, 2025</li> </ul>	Peggy DeMuth	1
<p>IX. ADJOURNMENT</p> <ul style="list-style-type: none"> <li>• 4:30pm</li> </ul>	Peggy DeMuth	1
		30

Stats for January 21, 2026 Library Advisory Board

**Library Statistics 2025-2026**

**31-Oct 29-Nov 30-Dec**

**General Public Services**

Library Visits / Door Count <b>(7.2)</b>	8,819	6,678	7,173
New Library Card Self Registration	53	44	51
Reference Questions <b>(7.4)</b>	1,548	1,056	1,004
Passports (Applications Accepted)	102	87	56

<b>TOTAL Children's Programs</b>	<b>13</b>	<b>8</b>	<b>10</b>
<b>TOTAL Children's Program Attendance</b>	<b>596</b>	<b>237</b>	<b>250</b>
Young Adult Programs [Ages 13-17] <b>(7.29a)</b>	2	2	1
Young Adult Program Attendance <b>(7.30a)</b>	4	3	4
Adult Programs <b>(7.31a)</b>	<b>13</b>	<b>10</b>	<b>9</b>
Adult Program Attendance <b>(7.32a)</b>	<b>188</b>	<b>110</b>	<b>82</b>
All Age Programs <b>(7.33a)</b>	1	1	
All Age Programs Attendance <b>(7.34a)</b>	86	25	
<b>TOTAL Offsite Programs (7.35a)</b>	<b>3</b>	<b>1</b>	<b>1</b>
<b>TOTAL Offsite Program Attendance (7.35b)</b>	<b>744</b>	<b>25</b>	<b>77</b>
<b>TOTAL # of Programs</b>	<b>32</b>	<b>21</b>	<b>21</b>
<b>TOTAL Program Attendance</b>	<b>1664</b>	<b>400</b>	<b>413</b>

**Technology and Marketing**

Wireless Sessions (WiFi) <b>(7.44)</b>	667	432	456
Kanopy (Plays)	86	52	162
Kanopy (New User Accounts)	8	8	9
Kanopy (Visits)	454	411	611
Total Database Usage	<b>66</b>	<b>72</b>	<b>151</b>
Career Online High School <i>(Self Assesments)</i>	2	2	2

**Volunteer Hours**

<b>Total Volunteer Hours</b>	<b>293.75</b>	<b>350</b>	<b>322.5</b>
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**Circulation**

<b>Total Circulation (7.10)</b>	<b>10,504</b>	<b>9,079</b>	<b>8,391</b>
TPL Study Room CKOs	173	114	117
TPL Zip Books (Circulated)	117	104	119
TPL Zip Books Requests	23	16	19