

**PARADE/EVENT PERMIT APPLICATION**

Use this application to request to hold a parade or a community event in or upon any public street, sidewalk, or public place in the City of Tulare.

**Tulare Municipal Code Chapter 8.70 Parades and Events**

**§ 8.70.020 Definitions.** The following words and terms when used in this chapter shall have the meanings herein ascribed to them.

**EXPRESSIVE ACTIVITY.** The sole or principal object of which is the expression, dissemination, or communication of opinion, views, or ideas by verbal, visual, literary, or auditory means.

**PARADE.** Any parade, march, rally, protest, picketing, assembly, vigil, ceremony, show, review, exhibition, pageant, motorcade, athletic event or procession of any kind, or any similar display, which is to assemble or travel in unison on, upon or along any portion of any public street, sidewalk, alley or other public way and which: (1) does not comply with the normal and usual traffic regulations or controls, or (2) is likely to impede, obstruct, impair or interfere with the free use of such public street, sidewalk, alley or other public way.

**§ 8.70.707 Permit – Application.** Every person desiring to carry on, engage in or do any acts set forth or regulated by this chapter shall first make a written application to and secure from the City Manager a written permit therefore and which permit shall be signed by the applicant if he or she be an individual, or by the managing agent thereof if the applicant be a firm, corporation or association.

(A) *Place and Time for Filing.* Applications shall be filed with the City Clerk’s Office and shall be filed not less than ten (10) days before the proposed date of the parade.

(B) *Application Fee.* All applications, except for events that qualify as an expressive activity, shall be submitted with payment of a nonrefundable fee.

**§ 8.70.130 Permit – Use.** A permittee shall comply with all permit conditions and with all applicable laws and ordinances. The parade organizer or other person heading or leading the parade shall carry the parade permit upon his or her person during the conduct of the parade and shall exhibit the permit upon the request of any city official.

**§ 8.70.140 Transfer of permit.** All permits issued pursuant to this chapter shall be nontransferable and non-assignable and shall be for one act or action and for but one place or course.

**§ 8.70.150 Revocation of permit.** The City Manager or Chief of Police shall have the authority to revoke any permit granted by it, without notice, for any violations of these regulations or if deemed for the best interests of the public peace, health and safety of the city and the inhabitants thereof.

**PROCEDURES FOR OBTAINING A PARADE/EVENT PERMIT**

1. Read Conditions for a Parade/Events Permit.
2. Contact the Planning Department at 684-4207 to schedule a Site Plan Review.
3. Complete the Parade/Event Permit Application (page 2) and Hold Harmless agreement and submit to the City Manager’s Office at least ten (10) calendar days prior to the event.
4. Submit the application fee of \$25.00. Make check payable to: City of Tulare
5. Submit Insurance Certificate (\$1,000,000 naming the city additional insured).
6. For activities that involve the use of a city park, contact the Parks & Recreation Department 684-4310.

**CONDITIONS FOR A PARADE/EVENT PERMIT** *Please initial each line.*

All permits issued for a parade/event shall be issued subject to the following conditions:

1. The proposed parade/event will not substantially disrupt vehicular traffic, public transportation, or pedestrian traffic
2. The proposed parade/event will not unreasonably interfere with access to police or fire stations, or other public safety facilities.
3. The proposed parade/event would not present unreasonable danger to the health, safety, or welfare of the applicant, spectators, city employees, or members of the public.
4. The parade/event is not proposed for a time and place for which another parade/event permit has been or will be issued to a prior applicant.
5. There is sufficient on-street and/or off-street parking to accommodate parade/event participants.
6. The proposed area for the assembly or route of the parade will physically accommodate the number or participants expected to participate in the parade.

# PARADE/EVENT PERMIT APPLICATION

Prior to submitting this application, a Site Plan Review is required. Contact the Planning Department at 684-4207 to schedule. Once approved, submit this application with proof of insurance and payment to the City Manager's Office.

<b>FOR OFFICIAL USE ONLY</b>
SPR Approved on:

## APPLICANT INFORMATION

APPLICANT NAME / CONTACT PERSON	DATE OF APPLICATION
ADDRESS	TELEPHONE NUMBER

## EVENT INFORMATION

EVENT NAME / TYPE	APPROXIMATE # OF PARTICIPANTS	
DATE(S) OF EVENT	START TIME	END TIME
PARADE/EVENT ROUTE (specific street names; please attach a map)		
PUBLIC RIGHT OF WAY TO BE USED (Check all that apply): <input type="checkbox"/> Sidewalk <input type="checkbox"/> Street		
STAGING/ASSEMBLY AREA	STAGING/ASSEMBLY AREA PRIVATE PROPERTY? <input type="checkbox"/> Yes <input type="checkbox"/> No	
IF PRIVATE PROPERTY, NAME OF PROPERTY OWNER	PROPERTY OWNER'S SIGNATURE ▶	
DISASSEMBLY LOCATION (if different than above)	WHERE WILL PARTICIPANTS PARK?	

Will you have amplified music at the event?     Yes     No  
*If you will have amplified music at your event, you are required to complete and submit the Temporary Amplified Sound Permit Application and remit it with the fee to the City Manager's Office.*

Is this an "expressive activity" pursuant to Code Section 8.70.020?     Yes     No

APPLICANT SIGNATURE ▶	PRINT NAME
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## FOR OFFICIAL USE ONLY

By administrative authority granted by the Tulare City Council pursuant to Chapter 8.70 of the Tulare Municipal Code, the above request is hereby approved.

▶ _____ CITY MANAGER SIGNATURE	_____ DATE
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If expressive activity, approval of Police Chief required.

▶ _____ POLICE DEPARTMENT SIGNATURE	_____ DATE
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DATE RECEIVED	FEE PAID	CLERKS INITIALS
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**HOLD HARMLESS AND INDEMNIFICATION AGREEMENT**

\_\_\_\_\_ of \_\_\_\_\_ for and in  
APPLICANT SPONSORING ORGANIZATION

Consideration of the City of Tulare, hereinafter "City," issuing a permit allowing the use of City streets and/or City owned property for the conduct of a parade or event to be held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, hereby agrees to defend, protect, indemnify and hold City, its officers, employees, agents, and volunteers free and harmless from and against any and all claims, damages, expenses, loss or liability of any kind or nature whatsoever, including City's reasonable attorney fees incurred resulting from such claims, arising out of, or resulting from, the alleged acts or omissions of Applicant, its officers, agents, volunteers or employees in connection with the permitted parade or event.

**IN WITNESS WHEREOF**, the above names, intending to be legally bound, has executed this Hold Harmless and Indemnification Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Applicant Signature