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# 2019-20 Proposed Budget

City Council  
April 2, 2019





# 2019/20 Budget Overview

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# Preliminary 2019/20 Budget

## General Fund Only

Projected Revenues	43,933,980
Estimated Expenditures	<u>45,684,980</u>
Projected Deficit	(1,751,000)



# Assumptions

1. 5% increase to liability insurance
2. 10% increase to workers compensation
3. 10% increase to health insurance
4. 5% increase to property taxes from prior year
5. Sales tax projected based on consultant



# Fund Balance

	June 30, 2018
General Fund – Fund Balance	<b>\$ 33,230,390</b>
<u>Contingency for Fund Balance</u>	
Note from Successor Agency (former RDA)	16,052,850
Carryover Expenditures	149,230
2018/19 Projected Deficit	1,387,380
25% Reserve	10,564,650
Total Anticipated Contingency for Fund Balance*	<b>\$ 28,154,110</b>
Balance for Unreserved Fund Balance	<b>\$ 5,076,280</b>

\*Fund Balance is Assets minus Liabilities not Cash on Hand (June 30, 2018 Cash was \$16,742,050)



# Proposed Expenditures - Citywide

Department	Salaries & Benefits	Maintenance & Operations	Capital Outlay / Improvements	Debt Service	Subtotal Expenditures	Other Financing Uses	2019/20 Proposed Actual
General Fund	29,143,440	10,948,130		348,730	40,440,300	5,244,680	45,684,980
Fleet Maintenance	980,700	1,895,030		27,640	2,903,370		2,903,370
Aviation	10,730	357,820			368,550		368,550
Senior Services	226,830	304,450			531,280		531,280
Development Services	2,345,400	582,120			2,927,520	2,020	2,929,540
Transit	233,600	3,946,140			4,179,740		4,179,740
Water	1,905,230	5,810,320	61,000	2,086,790	9,863,340	670,750	10,534,090
Solid Waste	3,531,300	5,287,400	267,500		9,086,200	506,150	9,592,350
Sewer/Wastewater	3,557,660	14,485,130		13,431,700	31,474,490	437,060	31,911,550
Financing Authority	2,170			2,203,400	2,205,570		2,205,570
Downtown Parking Maintenance		117,200			117,200		117,200
Parking & Business Impr Area (TIP)		87,560			87,560		87,560
OTS Grant		1,930			1,930	20,000	21,930
COPS Grant	132,740	2,270			135,010		135,010
Vehicle Abatement	39,210	2,320			41,530		41,530
Property Management	964,030	563,320			1,527,350		1,527,350
Dangerous Building Abatement		31,870			31,870		31,870
Landscape & Lighting	104,080	652,660			756,740		756,740
Employee Welfare	54,850	4,426,780			4,481,630		4,481,630
Workers Comp Insurance	87,650	2,235,210			2,322,860		2,322,860
General Insurance	73,130	1,242,480			1,315,610		1,315,610
Unemployment Insurance		50,000			50,000		50,000
Purchasing		1,500,000			1,500,000		1,500,000
Surface Water Management	69,250	510,730			579,980		579,980
CIP Administration	673,410	36,840			710,250		710,250
<b>Total Citywide</b>	<b>44,135,410</b>	<b>55,077,710</b>	<b>328,500</b>	<b>18,098,260</b>	<b>117,639,880</b>	<b>6,880,660</b>	<b>124,520,540</b>



# Proposed Expenditures – General Fund

Department	Salaries & Benefits	Maintenance & Operations	Capital Outlay	Debt Service	Subtotal Expenditures	Other Financing Uses	2019/20 Proposed Actual
City Council	47,090	80,320			127,410		127,410
City Manager	387,010	115,030			502,040		502,040
Finance	762,490	521,800			1,284,290		1,284,290
Information Technology	229,180	283,650			512,830		512,830
Economic Development	116,870	66,850			183,720		183,720
Human Resources	306,290	231,670			537,960		537,960
Code Enforcement	291,700	87,140			378,840		378,840
Code Enforcement – Measure I	121,210	21,440			142,650		142,650
Animal Shelter	673,180	355,560			1,028,740		1,028,740
Non-Departmental		490,500		117,880	608,380	4,268,580	4,876,960
Police – Administration	3,281,570	1,406,020			4,687,590		4,687,590
Police – Patrol	5,460,110	1,293,290			6,753,400		6,753,400
Police – Investigations	1,939,630	388,670			2,328,300		2,328,300
Police – Measure I	4,386,330	428,260			4,814,590		4,814,590
Fire	5,090,610	1,435,960			6,526,570		6,526,570
Fire – Measure I	1,643,500	112,240			1,755,740		1,755,740
Streets	938,780	459,680			1,398,460	304,100	1,702,560
Streets – Measure I						200,000	200,000
Street Lights	8,990	664,580			673,570		673,570
Graffiti Abatement	87,310	50,140			137,450		137,450
Parks & Recreation Administration	362,350	117,180			479,530		479,530
Parks	1,148,220	1,319,770		113,180	2,581,170		2,581,170
Recreation & Community Services	947,370	391,130			1,338,500		1,338,500
Library	913,650	627,250			1,540,900		1,540,900
Storm Drainage				117,670	117,670	472,000	589,670
<b>Total General Fund</b>	<b>29,143,440</b>	<b>10,948,130</b>	<b>0</b>	<b>348,730</b>	<b>40,440,300</b>	<b>5,244,680</b>	<b>45,684,980</b>



# Assistance

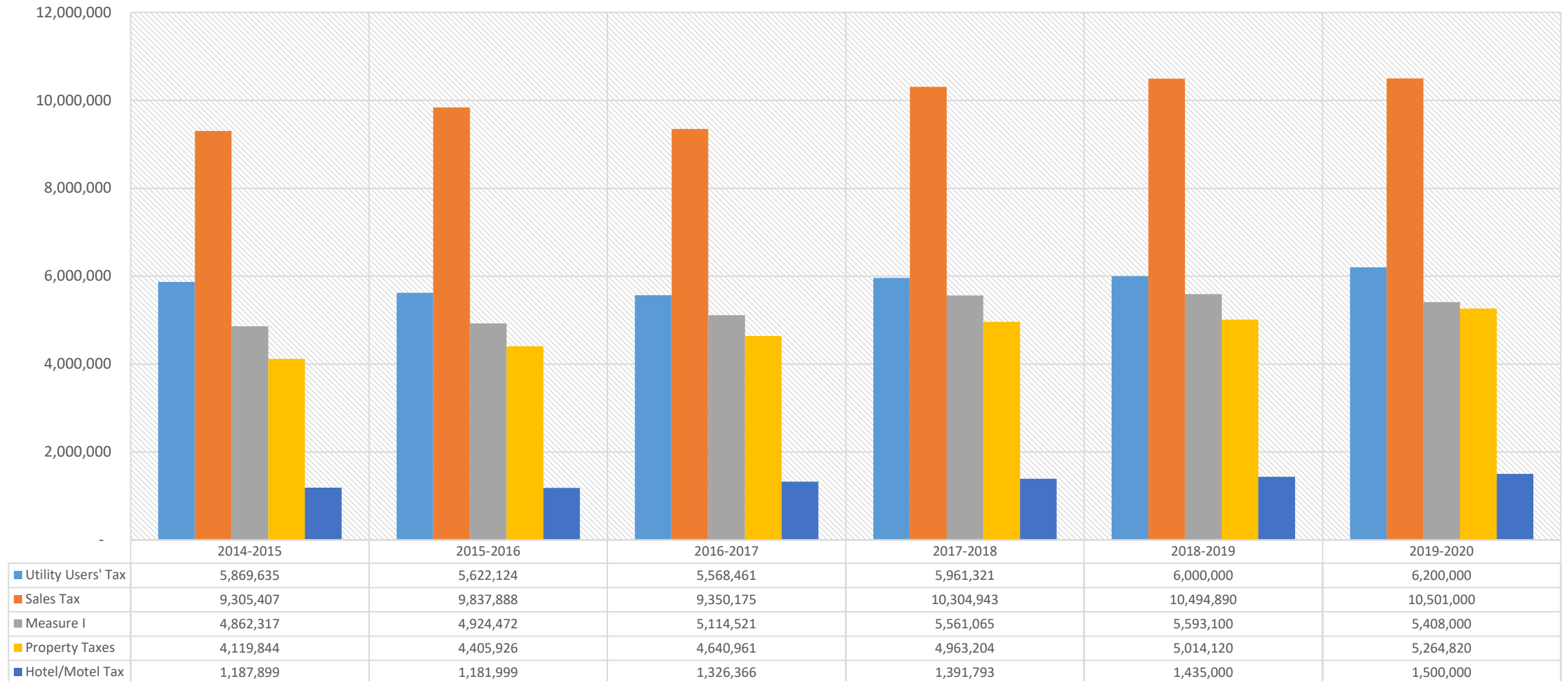
## Assistance Included General Fund Budget per Budget Policy/Prior Council Direction

Social Services	25,000
Tulare Historical Museum	12,500
Tulare Chamber of Commerce	12,500
Little League/Softball	25,000
General Fund CIP	350,000
Subsidy to Development Services	350,000
Subsidy to Property Management	350,000
Subsidy to Downtown Parking	112,020
Subsidy to Aviation	108,000
Subsidy to Senior Center	348,560
Personnel Fund	50,000
Catastrophic Fund	150,000
Economic Incentive Fund	150,000
<b>Total Assistance</b>	<b>2,043,580</b>



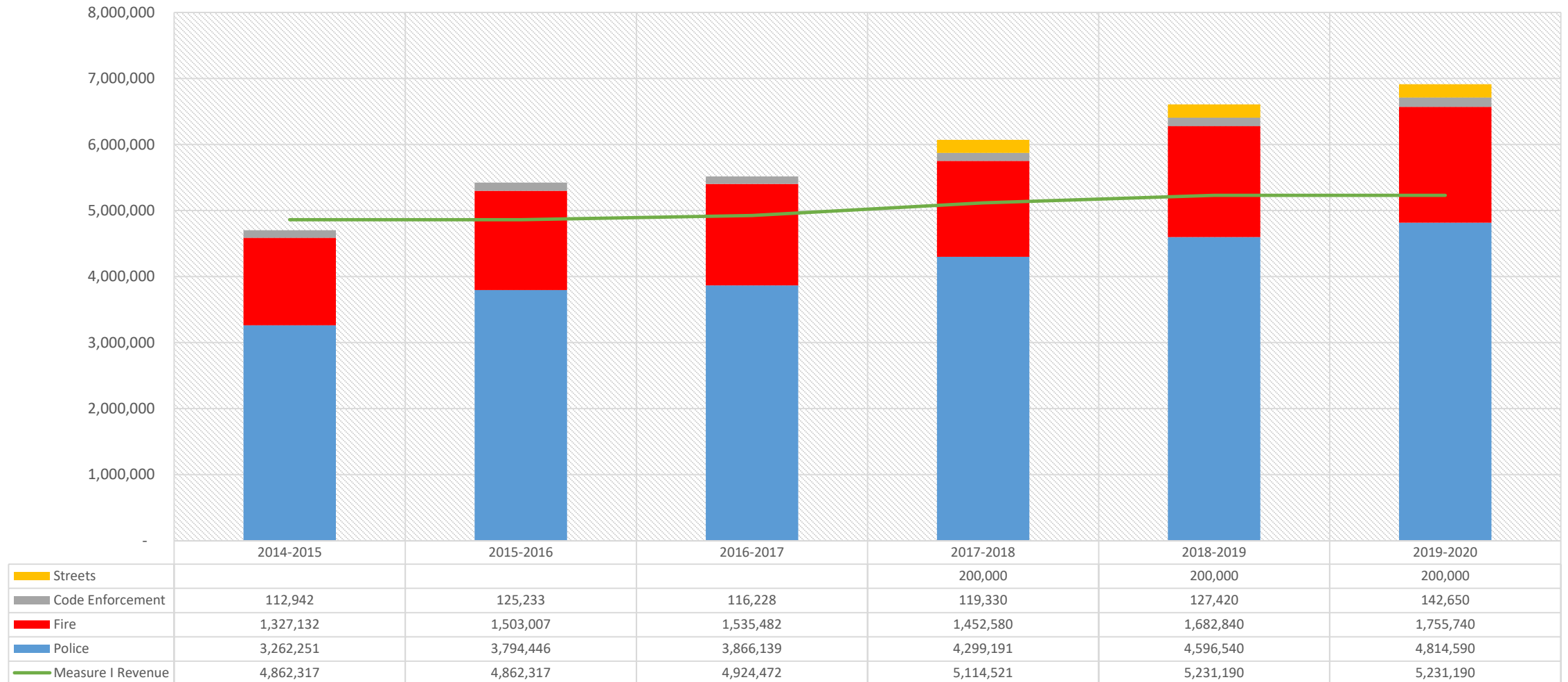


# General Fund Major Revenues





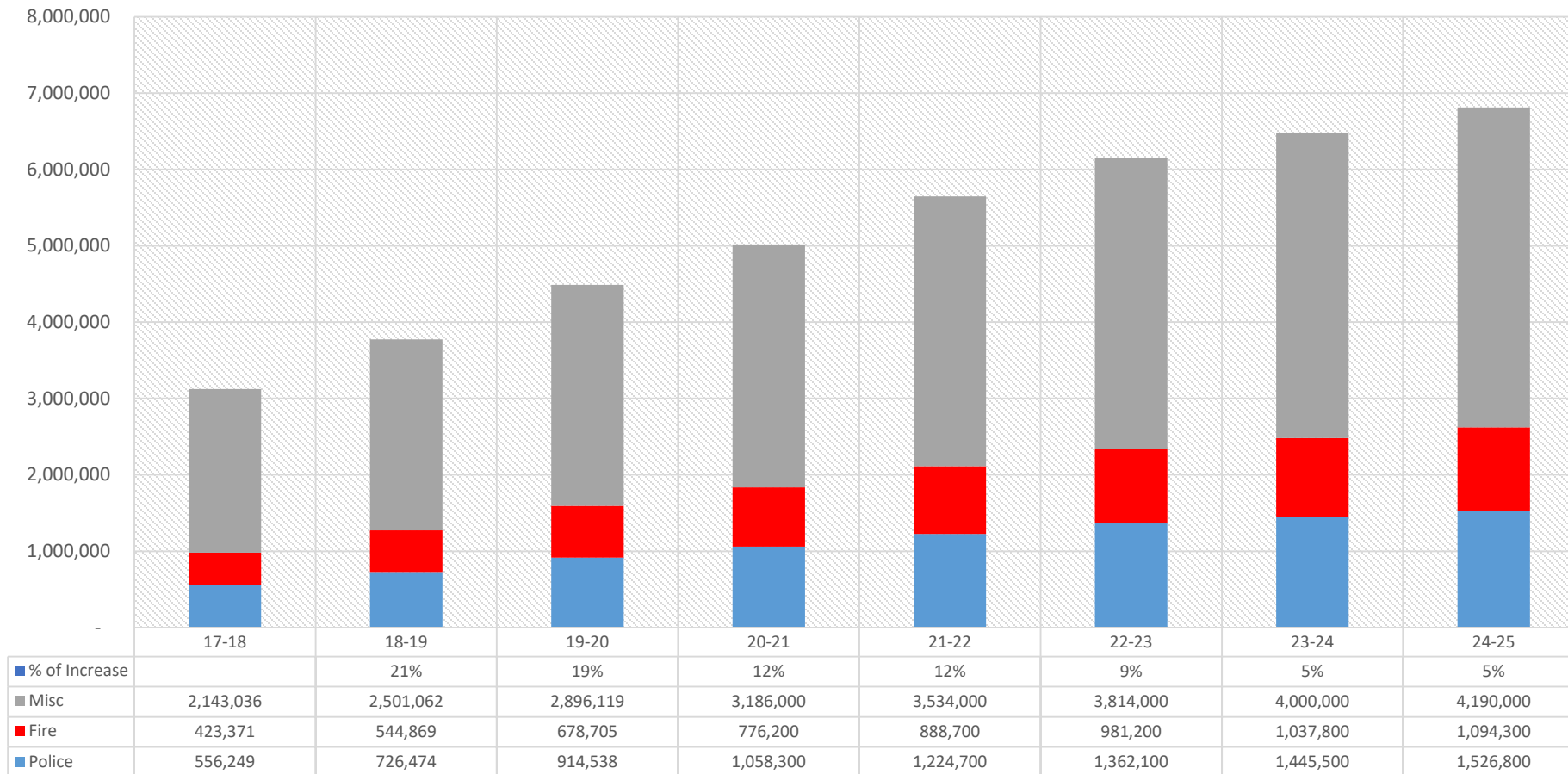
# Measure I Revenue and Expenditures





# CalPERS Outlook

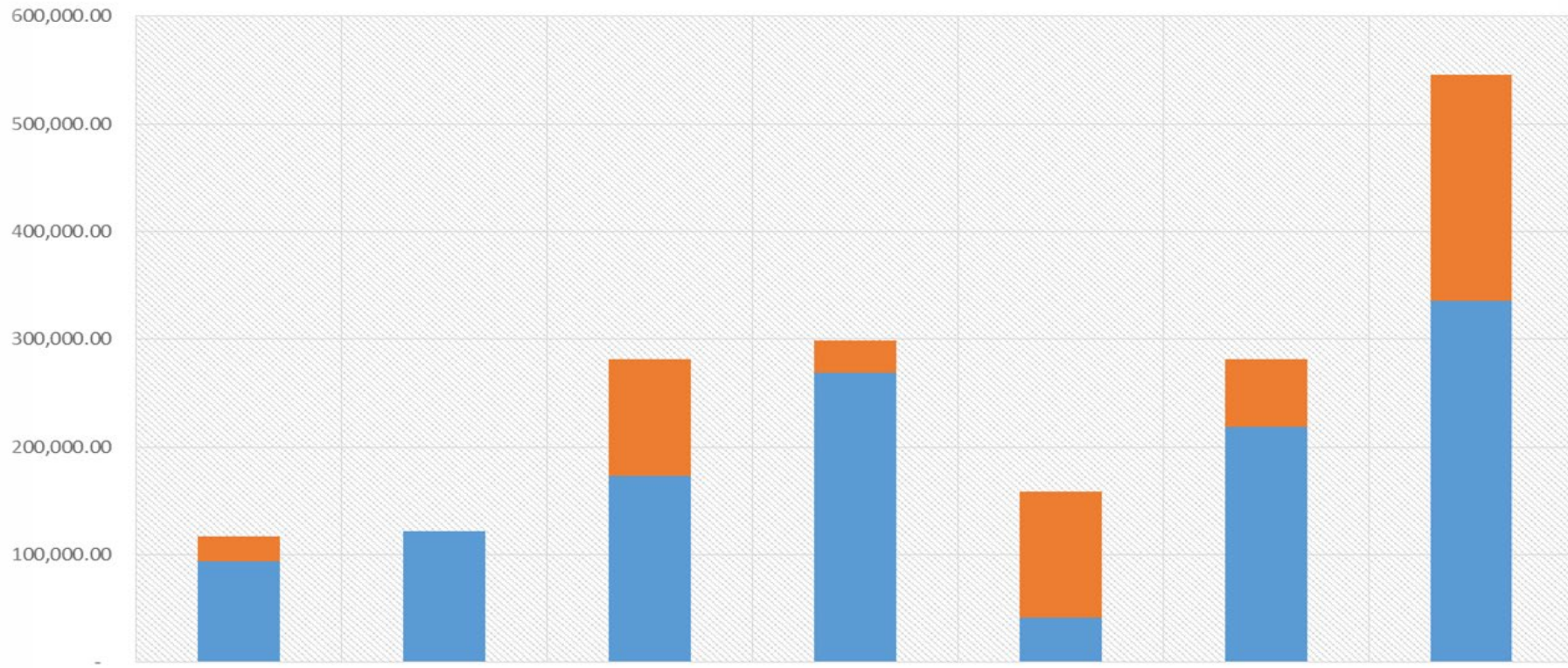
PERS Unfunded Liability Payment - 30 Year Amortization - City Wide



\*In February 2018, the CalPERS Board voted to change the amortization period to 20 years. The new amortization policy will be implemented in the 2021-22 fiscal year.



# Personnel Reserve Expenditures



	12-13	13-14	14-15	15-16	16-17	17-18	18-19
Payoff/Medicare	93,714.05	121,992.96	173,058.44	269,231.18	41,607.98	218,577.71	335,692.06
Health Insurance	23,606.15	-	107,973.40	30,036.67	116,946.79	62,753.71	210,364.42
<b>Total</b>	<b>117,320.20</b>	<b>121,992.96</b>	<b>281,031.84</b>	<b>299,267.85</b>	<b>158,554.77</b>	<b>281,331.42</b>	<b>546,056.48</b>

18-19: As of February 4, 2019



# Personnel Request

<b>Requested New Positions FY 2019-20 Budget</b>									
Department	Division	Classification	Current Mo. Salary Range	C Step mo.		C Step Annual Salary + benefits		GF Impact	Notes/Funding Source
Public Works	Streets (Surface Water)	Street Maintenance Worker II	3420.72-4157.89	\$3,771.34		\$72,290		none	Surface Water Fund; 100% 067
Public Works	Water	Water Quality Specialist	4683.60-5692.94	\$5,163.67		\$93,040		none	Water Enterprise Fund; 100% 010
Public Works	Wastewater Collections	Wastewater Collections Maintenance I-II	3595.66-4370.54	\$3,964.21		\$71,120		none	Wastewater Fund; 100% 015-4651
Public Works	Admin.	Assistant Public Works Director	7929.41-9638.25	\$8,742.17		\$139,910		\$6,995	001-4320 5%; 010-4610 20%; 012-4710 10%; 015-4652 25%; 015-4653 25%; 015-4655 15%.

<b>Requests for Classification/Compensation Upgrades FY 2019-20 Budget</b>									
Department	Division	Classification	Current Mo. Salary Range	New Mo. Salary Range	New Annual Salary/ Benefits w/Reclass	Current Annual Salary/ Benefits	Difference	GF Impact	Notes/Funding Source
Public Works	WWTP	Laboratory Assistant to Laboratory Technician	2901.50-3526.92	3836.53-4663.31	\$69,120	\$64,200	\$4,920	none	HR Reclassification Study; 50% 015-4652, 50% 015-4653
Public Works	Admin	Department Assistant II to Sr. Administrative Assistant	3238.10-3935.94	4012.66-4877.41	\$71,800	\$67,850	\$3,950	none	HR Reclassification Study; 50% 015-4652, 50% 015-4653
Fire	Prevention	Fire Prevention Inspector III to Fire Marshall	4874.24-5924.68	5840.15 - 7098.74	\$107,440	\$97,420	\$10,020	\$10,020	Upgrade of 1 Fire Prevention Inspector III position - not an additional allocation
Finance	Admin	Senior Management Analyst (Vacant) to Assistant Finance Director	5412.47-6578.88	7050.12-8569.47	\$121,900	\$100,300	\$21,600	\$21,600	Upgrade of vacant Senior Management Analyst - not an additional allocation

**\$38,615 Est. General Fund Impact**



# Fleet Replacement Fund Overview

Department	Estimated Reserve 7/1/2019	Projected 2019/20 Expenditures	Projected Insurance Premium	Projected 2019/20 Revenue	Estimated Reserve 7/1/2020
General Fund	590,014	306,000	5,800	206,400	484,614
Police	(22,490)	400,000	12,416	595,200	160,294
Fire	77,638	-	16,182	81,600	143,056
Fire Apparatus	517,890	667,890	-	150,000	-
Development Services	117,745	-	708	48,600	165,637
Water	372,434	130,000	2,069	84,840	325,205
Solid Waste	2,852,782	600,000	33,405	912,456	3,131,833
Wastewater	613,312	80,000	4,420	173,700	702,592

General Funds	1,163,052	1,373,890	34,398	1,033,200	787,964
Enterprise Funds	3,956,273	810,000	40,602	1,369,596	4,325,267
<b>Total</b>	<b>5,119,325</b>	<b>2,183,890</b>	<b>75,000</b>	<b>2,402,796</b>	<b>5,113,231</b>

**Replacement Vehicles**

**2,183,890**



# Proposed Vehicle Replacement

Department	Fund	Quantity	2019/2020
0060 Senior Services	General Fund	1	35,000
Police Patrol (3 carryover plus 5)	Police	8	400,000
Streets Compressor (no reserve)	General Fund	1	36,000
Streets Asphalt Roller (no reserve)	General Fund	1	110,000
Streets Unit #0733 Dump Truck (no reserve)	General Fund	1	125,000
Water Unit #608 1 Ton Compressor Truck	Water	1	75,000
Water Unit #604 1 Ton Service Body	Water	1	55,000
Fire Pumper	Fire Apparatus	1	667,890
Service Trucks	Wastewater/Sewer	2	80,000
Solid Waste Side Loaders	Solid Waste	2	600,000
<b>Total Replacement</b>		<b>19</b>	<b>\$2,183,890</b>



# General Fund Capital Projects

## Fund 601 Budget Summary

	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
Project Balance at 2/28/2019	1,320,000		
Project Balances Carried Forward		876,030	415,530
Annual General Fund Contribution		350,000	350,000
<b>Total Available</b>	<b>1,320,000</b>	<b>1,226,030</b>	<b>765,530</b>
Project Expenditures	443,970	810,500	722,350
<b>Remaining Project Balances</b>	<b>876,030</b>	<b>415,530</b>	<b>43,180</b>





# General Fund Capital Projects

<b>Fund 601 Project Name</b>	<b><u>2018/19</u></b>	<b><u>2019/20</u></b>	<b><u>2020/21</u></b>
Matching/Contingency Fund	50,000		25,000
Cost Allocation & Users Fee Study	23,000		
Facilities Capital Maintenance	50,000	25,000	25,000
Old Library Demo	150,000		
City Hall Roof	75,500		
ADA Compliance Upgrade	75,000	40,000	40,000
East & West Side PD Module Demo	10,000		
Fire Personal Protective Equipment Replacement	10,470		
Airport – Relocate Segmented Circle & Wind Cones			25,000
Airport – Rehabilitation of South End Taxi Lane			35,750
Bearcat MRAP Outfitting		35,000	
Corporation Yard Master Plan		25,000	25,000
Aerial Orthoimagery (In IT CIP)		40,000	10,000
Station 62 Generator Project		20,000	
Station 61 Concrete Project		100,000	220,000
Heavy Vertical Lifts		42,000	



# General Fund Capital Projects

<b>Fund 601 Project Name</b>	<b><u>2018/19</u></b>	<b><u>2019/20</u></b>	<b><u>2020/21</u></b>
A-C Unit Detective Building		26,000	
Trimming of Airport Trees		13,000	
Roof Replacement Parks Blackstone			78,000
Airport Restroom Infrastructure		50,000	
Outside Vertical Lift & Wash Bay Retrofit		25,000	
Dispatch Move		95,000	
Total Station for Evidence Traffic Unit		32,000	
SWAT Rifles			18,600
Bender Park Playground Replacement		72,000	
Blain Park Playground Replacement		70,000	
Bender Park Arbor Improvement		25,500	
Del Lago Park PIP Playground			145,000
MS4 Permit Compliance		75,000	75,000
<b>Total Fund 601 Projects</b>	<b>\$443,970</b>	<b>\$810,500</b>	<b>\$722,350</b>



# Questions, Direction & Next Step

1. Q & A
2. Direction for Staff
  - a) Balance Budget?
  - b) Use of Reserve and How Much?
  - c) Review Budget Policy
3. Revised budget based on Council direction will be brought back at a future meeting.