

*Tulare Public Library Policy (updated May 18, 2011)*

## **1.0 Photographing and Filming in the Library**

Photography or filming is permitted if it is for general Tulare Public Library promotion by the media, student projects, and/or if it is strictly for personal use. The Library may use these images for use on the Library's website, social media sites, print advertisements, and any other marketing campaign deemed appropriate.

In order to protect the rights of the individual library patrons and to reduce distractions, photographing and videotaping on Tulare Public Library property are restricted as follows: under no circumstances may the public, members of the media, or Library staff take photographs or videotape without the express permission of Library patrons who would be prominently included within the composition.

Requests to photograph or videotape for commercial purposes are not permitted without the approval by the Library Manager. Requests for permission to photograph or videotape for commercial purposes must be submitted in writing for review by the Library Manager.