

2.0 Borrowing Library Materials

2.1 Obtaining a Library Card

Library cards are provided free of charge to first time applicants. The fee to replace lost cards is \$2.00 for adults and \$1.00 for child or young adult cards. Lost cards should be reported immediately to avoid potential charges incurred by another person.

The following information must be provided on the [application](#):

- Legal name (as it appears on ID)
- Mailing address*
- Residence address (if different from your mailing address)
- City
- State
- Phone Number
- Valid Identification (California Driver's License, California Identification Card, Immigration ID, Current Passport, Student Identification Card, Parole Identification Card, Other types of current, government-issued identification with a photo)
- Date of birth
- A four-digit pin number (chosen by patron)
- Signature
- Email (preferred but not required)

*Address information must be verified. Acceptable forms of verification include a driver's license, lease, utility bill, a piece of mail received at the address, checkbook, etc. Electronic and paper verification will be accepted. Patrons who cannot provide proof of address may be issued a temporary resident card. It is necessary to keep your address and phone number current by informing the library of any changes.

Tulare Public Library cards are good in all of the San Joaquin Valley Library System (SJVLS). If you have a library card from any other library in SJVLS, you do not need to apply for a separate Tulare Public Library card. However, if you wish to change your home library to TPL we will issue you a replacement card for free.

Tulare Public Library offers the following library card types.

Adult Cards:

This card is issued to patrons residing in the San Joaquin valley who are able to complete full application and are 18 years or older.

Child Cards:

Card for minor under 13 must have guardian (person over 18 accepting financial responsibility) signature on application with guardian ID and proof of address. Multiple guardians may be

listed on account if all parties are in agreement and guardian ID for each party is provided. Guardian ID must meet “Valid Identification” requirements listed above.

Young Adult Cards:

Patrons ages 13 – 17 may apply for card with current school ID and proof of address. They must have both pieces present to receive card; temporary resident cards will not be issued to minors (0 – 17). Young adult cards do not require a parent’s / guardian’s signature or ID.

Temporary cards:

Patrons 18 or older may be issued this card if they are unable to verify current address. They will have access to all technology and may check out 5 items at a time. This card may be upgraded to a regular adult card once the current address is verified.

Computer Cards:

This card may be issued to individuals 13 years or older who are only seeking to use computers. These cards do not have any checkout capabilities. Patrons must show an ID which supplies a picture and name; ID may be expired. Patrons are encouraged to fill out as much contact information as possible but are not required to show any proof of address to obtain this card. Exceptions may be made at Library Manager’s approval.

Education Cards:

While all children and adults are encouraged to apply for full access library cards, the library understands that extenuating circumstances can arise especially for children in uncertain living situations. As such, the library may provide an education card for minors in the foster care system, those enrolled in the CASA program or other special circumstances as decided by the Library Manager. A guardian signature and ID is not required. These cards will be exempt from being sent to debt collection. Children will be issued a temporary resident card and will be able to check out 5 items at a time and will have full access to computer and digital resources. Exceptions may be made at Library Manager’s approval.

Non - Residence Cards:

Tulare Public Library is able to provide library cards free of charge to patrons whose permanent residence is outside the San Joaquin Valley area. These cards will operate the same as regular adult, young adult or child cards.