

### **4.3 Laptop Check-out**

Laptops are available for check-out to users with a valid San Joaquin Valley Library System library card 18 and over. The patron's library card must be under the \$10.00 checkout limit. Only one laptop may be checked out per card. Patrons may not use someone else's card to check-out a laptop. Laptop users must read, agree to and sign a [Laptop User Agreement Form](#), which will be on file at the Tulare Public Library.

Laptops are available for use in the Tulare Public Library only. They are not to be removed from Library premises. Laptops are available for three (3) hour check-outs. The laptop may be renewed for another hour if no other patrons are waiting. Laptops are available on first come first serve basis. Reservations are not accepted.

Patrons who need computer assistance are encouraged to ask about technology assistance classes and programs offered at the library. Staff are not always able to offer one-on-one assistance.

The Library has free Wireless Internet (Wi-Fi) for patron's use, no password necessary. The Library's wireless connection is filtered and unsecured.

Patrons will be fined \$1 dollar per hour for late check-in of a laptop. If a laptop is not returned, the patron will be fined the full cost of the replacement for the lost equipment and processing fees.

#### **Charges for Lost and Damaged Equipment:**

Laptop	\$1,500.00
Cracked Screen	\$200.00
Cord & Mouse kit	\$35.00