

**ACTION MINUTES  
BOARD OF PUBLIC UTILITIES COMMISSIONERS  
CITY OF TULARE**

**November 7, 2019**

**A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, November 7, 2019 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.**

**BPU PRESENT:** Chris Harrell, Howard Stroman, Thomas Griesbach, Ray Fonseca, Rene Soto

**STUDENT PRESENT:** Gregory Garcia

**STAFF PRESENT:** Rob Hunt, Megan Dodd, Michael Miller, Darlene Thompson, Trisha Whitfield, Nick Bartsch, Jim Funk, Andrew Bettencourt, Steve Bonville, Josh McDonnell, Melissa Hermann

**I. CALL TO ORDER**

President Harrell called the regular meeting to order at 4:02 p.m.

**II. PLEDGE OF ALLEGIANCE AND INVOCATION**

President Harrell led the Pledge of Allegiance and an invocation was given by City Manager Rob Hunt.

**III. CITIZEN COMMENTS**

President Harrell requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

There were no citizen comments.

**IV. COMMUNICATIONS**

City Manager Rob Hunt introduced the Teens-On-Board representative Gregory Garcia.

**V. CONSENT CALENDAR**

**It was moved by Board Member Soto, seconded by Board Member Griesbach, and unanimously carried that the items on the Consent Calendar be approved as presented with the exception of items 2, 3 and 6.**

**(1) Approve the minutes of the October 3, 2019 regular meeting.**

- (2) **Accept the Monthly Investments Report for September 2019.** Vice President Stroman pulled the item to receive a verbal update. Finance Director Darlene Thompson provided a response thereto. It was moved by Vice President Stroman, seconded by Board Member Griesbach, and unanimously carried to approve the item as presented.
- (3) **Accept the Financial Status Report.** Vice President Stroman pulled the item to receive a verbal update. Finance Director Darlene Thompson provided a response thereto. It was moved by Vice President Stroman, seconded by Board Member Fonseca, and unanimously carried to approve the item as presented.
- (4) **Receive the Public Works performance reports for September 2019.**
- (5) **Approve the purchase of two (2) 2020 Ford  $\frac{3}{4}$  Ton Regular Cab trucks with service bodies in the amount of \$83,108.04 from Will Tiesiera Ford of Tulare for the Water Division.**
- (6) **Receive the Water System Improvement Program update.** Board Member Fonseca pulled this item for clarification. Project Manager Jim Funk provided a response thereto. It was moved by Board Member Fonseca, seconded by Vice President Stroman, and unanimously carried to approve the item as presented.
- (7) **Accept the Public Works Project Dashboard for November 2019.**

## VI. GENERAL BUSINESS

- (1) **Review and authorize the City Manager to sign a contract amendment with Provost & Pritchard Consulting Group of Visalia, CA in an amount not to exceed \$11,500 for Project EN0084, a street and utility improvement project on Pleasant Avenue; Approve the revised project scope and budget.** Project Manager Jim Funk provided a report for the Board's review and consideration. Questions posed by the Board were responded to by Mr. Funk. It was moved by Vice President Stroman, seconded by Board Member Soto, and unanimously carried to approve the item as presented.
- (2) **Authorize the City Manager, or designee, to sign a contract with Cannon of Bakersfield, CA in the amount of \$208,809.00 for Project WT0038, a new municipal Well 4-5 located at the southeast quadrant of South J Street and Cartmill Avenue; and authorize the City Manager or designee to approve change orders in the amount not to exceed 10% (\$20,880.90) of the contract amount.** Project Manager Jim Funk provided a report for the Board's review and consideration. Questions posed by the Board were responded to by Mr. Funk. It was moved by Board Member Griesbach, seconded by Vice President Stroman, and unanimously carried to approve the item as presented.

## VII. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

**VIII. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):**

President Harrell adjourned into Closed Session at 4:32 p.m. for those items as noted by the Assistant City Attorney Megan Dodd.

- (1) **54956.8 Conference with Real Property Negotiators**  
**Property: A portion of APN 181-020-037 and APN 181-020-038 located at the southwest corner of K Street and Bardsley Avenue**  
**Under Negotiation: Price, terms and conditions**  
**Negotiation Parties: Rob Hunt, Steve Bonville, Jim Funk, Nick Bartsch, Trisha Whitfield, City Attorney**
- (2) **54956.9(d)(2) Conference with Legal Counsel – Anticipated Litigation**  
**Significant exposure to litigation pursuant to § 54956.9(b): 1 case**

**IX. RECONVENE FROM CLOSED SESSION**

President Harrell reconvened from Closed Session at 5:35 p.m.

**X. CLOSED SESSION REPORT**

President Harrell advised there was no reportable action.

**XI. ADJOURNMENT**

President Harrell adjourned the regular meeting at 5:35 p.m.

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President of the Board of Public Utilities  
 Commissioners of the City of Tulare

**ATTEST:**

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Secretary of the Board of  
 Public Utilities Commissioners

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