

City of Tulare
PARKS AND RECREATION COMMISSION
Tuesday, April 9, 2019
MINUTES

I. CALL TO ORDER

The Regular Meeting of the Tulare Parks and Recreation Commission was called to order at 6:31 a.m., by Chairperson Craig Hancock, at the Claude Meitzenheimer Community Center, Sequoia Room

COMMISSIONERS PRESENT: Craig Hancock Eric Farrenkopf
Nicholas Sherwood Mike Jamaica
Armando daSilva

STAFF PRESENT: Brian Beck J. Dean Johns
Kathy Melendez

STUDENTS PRESENT: Krupaly Patel Samantha Torres

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Armando daSilva.

III. CITIZEN COMMENTS

None.

IV. COMMUNICATIONS

Acting Director Brian Beck reported staff received an email from a citizen stating they are a Visalia resident who frequents Tulare parks and is quite pleased with our parks.

V. CONSENT CALENDAR

(1) Approve Commission minutes of March 12, 2019

It was motioned by Vice Chair Sherwood and seconded by Chairman Hancock that the minutes of March 12, 2019, be approved as presented (5-0).

VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS

None.

VII. STUDENT REPORTS

Student Samantha Torres reported swim and track meets are in session; EYL Championship games will be held after Spring Break. She is participating in the FFA judging competition in Sacramento; Samantha placed first in Dairy Marketing; she will be participating in the 3-day lifeguard certification classes that will be held this weekend in preparation of working as a Lifeguard this summer.

Student Krupaly Patel reported that tennis program is currently happening and she is working for Little Sluggers on Saturdays.

VIII. GENERAL BUSINESS

- (1) **Presentation from Life Church Movement (per request of Commission) to request use of the Senior Community Center for religious purposes for an additional year**

Pastor Corey Troutt introduced himself to the Commission and gave a presentation of what Life Church has done for the community such as free Movies in the Park and Habitat for Humanity. Troutt stated they have looked into leasing the former Anchor Lighting facility but ran into some roadblocks with conditional use permit conditions relating to parking. They wish to continue to utilize the Senior Community Center. They are currently seeking other venues.

Motion was made by Chairman Hancock and seconded by Vice Chair Sherwood to extend the use by Life Church for an additional year through April 2020. All members in favor (5-0).

Chairman Hancock left at 7:00am for a scheduled appointment.

- (2) **Staff report to approve revisions to Master Fees and Charges Schedule for the 2019/2020 fiscal year**

Acting Director Beck gave a brief report stating that due to minimum wage increases effective January 1, 2020, staff is providing a revision of fees to several youth programs, however, he noted the increases are minimal.

Motion was made by Farrenkopf and seconded by Commissioner daSilva to approve as submitted. All in favor (4-0).

- (3) **Staff report to approve the July 1 – December 31, 2019, part-time employee wage rates and January 1 – June 30, 2020, part-time employee wage rates due to mandatory State minimum wage increases effective January 1, 2020**

Acting Director Beck gave a brief report stating that due to minimum wage increases, effective January 1, 2020, staff is providing a schedule of part-time wages to reflect the mandated salary increases.

Motion was made by Commissioner Farrenkopf and seconded by Commissioner Jamaica to approve rates as submitted. All in favor (4-0).

- (4) **Recreation Division attendance report for the month of March 2019 and upcoming special events**

Acting Director Brian Beck reported on recreation activities from March: Spring softball league began and three tournaments have been held; coed volleyball started their league with 8 teams participating; staff is preparing for concert series and movies in the park, Spring Carnival on April 18 in Zumwalt Park and Teen Fest to be held on May 3; track meet was held at Tulare Western track with almost 600 students participating from throughout the county; Little Sluggers is being held on Saturday and enrollments are down slightly; Recreation Supervisor Ashlee Winslow will be holding a 3-day aquatics training for the summer staff.

- (5) **Staff report on park maintenance operations for the month of March 2019, update on park projects and upcoming special events**

Parks Manager Johns gave an overview of general park activities and events noting staff has been performing repairs/replacement of playground equipment, tree removal and pruning projects at Zumwalt and Blain parks, checking on irrigation systems citywide, briefly reviewed the staff's proposal for a 5-year capital improvement plan for playgrounds, arbors, safety surfacing, and fields; DX3 repeater communicator is now equipped for future expansion; SWAP hours for March was 408 hours.

IX. ITEMS OF COMMISSION INTEREST

Commissioner Jamaica inquired about the squatters in the park and along the railroad. Parks Manager Johns replied that Code Enforcement assists in the cleanup. Sherwood asked if staff is tracking the number of hours that Parks staff puts in and Johns replied that all time is accounted for. Director Beck reported that the homeless people were

recently cited and were advised to vacate the premises along the railroad within 48 hours. There were other social service agencies available to assist.

Director Beck advised there will be a department presentation during a budget hearing on May 7 at the City Council Chambers.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:27 a.m.