

**ACTION MINUTES OF
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

May 2, 2019

A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, May 2, 2019 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.

BPU PRESENT: Jim Pennington, Howard Stroman, Thomas Griesbach, Chris Harrell

STUDENT ABSENT: Pawnit Kaur

STAFF PRESENT: Rob Hunt, Megan Dodd, Michael Miller, Darlene Thompson, Trisha Whitfield, Nick Bartsch, Jim Funk, Steve Bonville, Andrew Bettencourt, Melissa Hermann

I. CALL TO ORDER REGULAR MEETING

Board President Pennington called the regular meeting to order at 4:00 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

Board Member Griesbach led the Pledge of Allegiance and an invocation was given by Vice President Stroman.

III. CITIZEN COMMENTS

President Pennington requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

There were no citizen comments.

IV. COMMUNICATIONS

There were no items for this section of the agenda.

V. STUDENT REPORT

There was no student report given; no student present.

VI. CONSENT CALENDAR

It was moved by Board Member Harrell, seconded by Vice President Stroman, and unanimously carried that the items on the Consent Calendar be approved as presented.

- (1) Approve minutes of April 18, 2019 regular meeting and April 23, 2019 joint meeting.
- (2) Accept the Public Works Project Dashboard for May 2019.
- (3) Receive the investment report for March 2019.

VII. SCHEDULED PRESENTATION

- (1) **Proclamation declaring May 19-25, 2019 as National Public Works Week in Tulare.** President Pennington presented Public Works Director Trisha Whitfield with a proclamation declaring May 19-25, 2019 as National Public Works Week in Tulare. Public Works Director Trisha Whitfield advised the Board of the Public Works luncheon in honor of Public Works Week.

VIII. GENERAL BUSINESS

- (1) **Approve and authorize the Public Works Director and/or City Manager to execute an amendment to the Agreement for Processing of Recyclable Materials between the City and Mid Valley Recycling LLC to amend the pricing for Residential and Commercial Recyclables beginning May 1, 2019 subject to minor conforming changes by the City Attorney's Office.** Public Works Director Trisha Whitfield provided a report for the Board's review and consideration. Questions posed by the Board were responded to by staff and Mid Valley Recycling owner, Joseph Kalpakoff. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Griesbach, and unanimously carried to approve the item as presented.
- (2) **Review and authorize the City Manager or his designee to sign a contract amendment with Krazan of Fresno, CA in the amount of \$64,950.00 for additional material testing services on the O Street Improvements Project between Bardsley Avenue and Pleasant Avenue, Project EN0076.** Project Manager Jim Funk provided a report for the Board's review and consideration. With no discussion, it was moved by Board Member Harrell, seconded by Board Member Griesbach, and unanimously carried to approve the item as presented.
- (3) **Authorize the City Manager to sign contracts related to City Project EN0082, a street and utility improvement project on Sacramento Street and Maple Avenue; authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% of each contract amount; and approve the revised project scope and budget.**

(a) Yarbs Grading and Paving, Inc.: \$ 5,264,066.07

(b) Lane Engineers:	\$ 115,500.00
(c) NV5:	\$ 111,683.00
(d) 4Creeks:	\$ 225,600.00

Board Member Griesbach recused himself due to a potential conflict of interest and stepped out of the room. Senior Project Manager Nick Bartsch provided a report for the Board's review and consideration. With no discussion, it was moved by Vice President Stroman, seconded by Board Member Harrell, and carried 3 to 0 (Board Member Griesbach recused) to approve the item as presented.

- (4) Receive the proposed Utility funds fiscal year 2019/20 operating and position control budget and the fiscal years 2019-2024 projects budget for Board review and study; and set the public hearing to adopt said budgets on May 16, 2019.** Finance Director Darlene Thompson presented the proposed fiscal year 2019/20 operating and position control budget and fiscal years 2019-2024 project budget for the Board's review and consideration. With no discussion, it was moved by Board Member Griesbach, seconded by Vice President Stroman and unanimously carried to receive the proposed budgets and set the public hearing to adopt said budgets on May 16, 2019.

IX. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

X. ADJOURN TO CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION(S):

- (1) 54956.8 Conference with Real Property Negotiators
Property: Future Well Site (Well 49) APN 164-040-017
Under Negotiation: Price, terms and conditions
Negotiating Parties: Rob Hunt, Trisha Whitfield, Steve Bonville, Jim Funk,
and Nick Bartsch**

Prior to Closed Session, President Pennington announced his resignation. Vice President Stroman adjourned to Closed Session at 4:50 p.m.

XI. RECONVENE CLOSED SESSION

Vice President Stroman reconvened from Closed Session at 5:14 p.m.

XII. CLOSED SESSION REPORT

Vice President Stroman advised there were no reportable actions.

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XIII. ADJOURNMENT

Vice President Stroman adjourned the regular meeting at 5:14.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners