

**ACTION MINUTES OF  
BOARD OF PUBLIC UTILITIES COMMISSIONERS  
CITY OF TULARE**

**April 18, 2019**

**A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, April 18, 2019 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.**

**BPU PRESENT:** Jim Pennington, Howard Stroman, Thomas Griesbach, Chris Harrell

**STUDENT PRESENT:** Pawnit Kaur

**STAFF PRESENT:** Rob Hunt, Megan Dodd, Michael Miller, Tim Doyle, Jim Funk, Nick Bartsch, Andrew Bettencourt, Steve Bonville, Melissa Hermann

**I. CALL TO ORDER REGULAR MEETING**

President Pennington called the regular meeting to order at 4:02 p.m.

**II. PLEDGE OF ALLEGIANCE AND INVOCATION**

Board Member Griesbach led the Pledge of Allegiance and an invocation was given by Vice President Stroman.

**III. CITIZEN COMMENTS**

President Pennington requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

There were no citizen comments.

**IV. COMMUNICATIONS**

There were no items for this section of the agenda.

**V. STUDENT REPORT**

Pawnit Kaur advised there were no items to report at this time.

**VI. CONSENT CALENDAR**

It was moved by Board Member Harrell, seconded by Vice President Stroman, and unanimously carried that the items on the Consent Calendar be approved as presented.

- (1) Approve minutes of April 4, 2019 regular meeting.
- (2) Approve the cancellation of the regular meeting scheduled for July 4, 2019.
- (3) Accept the Financial Status Report for July 1, 2018 to March 31, 2019.

**VII. GENERAL BUSINESS**

- (1) **Authorize the City Manager to issue a City Purchase Order with Lane Engineers, Inc. of Tulare, CA in an amount not to exceed \$69,850 for engineering design services, bidding and construction support services for the Fiscal Year 2018/2019 Alley Sewer Replacement Project (Project SW0006) and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% (\$6,985) of the contract award amount.** Project Manager Jim Funk provided a report for the Board's review and consideration. Following discussion, it was moved by Board Member Harrell, seconded by Board Member Griesbach, and unanimously carried to approve the item as presented.
- (2) **Receive the Water System Development Program update.** Project Manager Jim Funk and Senior Project Manager Nick Bartsch provided project updates to the Board on various water projects. Questions posed by the Board were responded to by staff. Following discussion, it was moved by Board Member Griesbach, seconded by Vice President Stroman, and unanimously carried to receive the Water System Development Program update.
- (3) **Receive the Quarterly Potable Water Pumping and Metered Delivery Report.** Interim City Manager Rob Hunt introduced the item. With no discussion, it was moved by Vice President Harrell, seconded by Board Member Griesbach, and unanimously carried to receive the Quarterly Potable Water Pumping and Metered Delivery report.

**VIII. ITEMS OF INTEREST**

President Pennington requested an update on the Fuel Cell project for the May 2, 2019 meeting. Interim City Manager Rob Hunt advised that he would contact Hydros Agritech to find out if there is anything to update at this time.

**IX. ADJOURNMENT**

President Pennington adjourned the regular meeting at 4:25 p.m.

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President of the Board of Public Utilities  
Commissioners of the City of Tulare

**ATTEST:**

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Secretary of the Board of  
Public Utilities Commissioners