



**Tulare Library Advisory Board Meeting**  
 Tulare Public Library | 475 North M Street | Tulare, CA  
**April 17, 2019, at 4:00pm | TPL Charter Room**

<b>Facilitator:</b> Lisa Hollingshead   <b>Minutes:</b> Mollie Roache		
<b>Attendees:</b> Lisa Hollingshead; Ellen Baker; Michelle Lippincott; Donna Schauland; Brian Beck; Heidi Clark; Melissa Emerson; Mollie Roache; Chloe Miller		
<b>City of Tulare Mission Statement:</b> To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
<b>Agenda</b>		
Topic	Speaker	Time
I. CALL TO ORDER	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. ITEMS OF STUDENT INTEREST	Chloe Miller	5
V. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> <li>• Approval of Minutes – February 20, 2019</li> </ul>	Lisa Hollingshead	2
VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VII. GENERAL BUSINESS <ul style="list-style-type: none"> <li>• Community Services updates</li> <li>• Snapshot of Stats &amp; Library Updates,</li> <li>• Programs &amp; Outreach (Passport service impact; Reading Challenge; Staffing update; etc.)</li> <li>• Suggestions from the Board</li> </ul>	Lisa Hollingshead Brian Beck Heidi Clark Library Staff Board Members	3 10 10 10
VIII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
IX. SET DATE AND TIME OF NEXT MEETING <ul style="list-style-type: none"> <li>• May 15, 2019, at 4pm</li> </ul>	Lisa Hollingshead	2
X. ADJOURNMENT	Lisa Hollingshead	1
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## Snapshot of Stats

### Library Statistics 2019

**19-Jan   19-Feb   19-Mar**

#### General Public Services

Library visits / Door count (801)	11,818	10,985	12,615
New cards	248	208	254
Reference question (802)	1,141	1,057	1,827
Passports (Applications Accepted)	258	299	469

<b>Children's Programs (824) TOTAL</b>	21	16	24
<b>Children's Program Attendance (825) TOTAL</b>	293	210	608
Adult Programs(820)	17	15	17
Adult Program Attendance (821)	152	181	276

Public Internet Computer Uses (# of Sessions)(859)	1,795	1,606	1,826
Virtual Visits to the library website(860)	7,909	7,202	7,532
Wireless sessions(861)	3,784	3,480	3,542