

**ACTION MINUTES OF
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

April 4, 2019

A regular meeting of the Board of Public Utilities of the City of Tulare was held on Thursday, April 4, 2019 at 4:00 p.m. in the Tulare Public Library & Council Chamber, 491 North "M" Street.

BPU PRESENT: Jim Pennington, Thomas Griesbach, Chris Harrell

BPU ABSENT: Howard Stroman

STUDENT PRESENT: Pawnit Kaur

STAFF PRESENT: Rob Hunt, Megan Dodd, Trisha Whitfield, Darlene Thompson, Michael Miller, Nick Bartsch, Tim Doyle, Steve Bonville, Andrew Bettencourt, Melissa Hermann

I. CALL TO ORDER REGULAR MEETING

President Pennington called the regular meeting to order at 4:00 p.m.

II. PLEDGE OF ALLEGIANCE AND INVOCATION

Board Member Harrell led the Pledge of Allegiance and an invocation was given by President Pennington.

III. CITIZEN COMMENTS

President Pennington requested those who wish to speak on matters not on the agenda within the jurisdiction of the Board, or to address or request a matter be pulled from the Consent Calendar to do so at this time. He further stated comments related to General Business matters would be heard at the time that matter is addressed on the agenda.

There were no citizen comments.

IV. COMMUNICATIONS

Interim City Manager Rob Hunt reminded the Board about the joint meeting of the Board of Public Utilities and City Council scheduled for April 23 at 6 p.m. to discuss the CIP portion of the budget.

V. STUDENT REPORT

Pawnit Kaur shared with the Board her acceptance into the pre-collegiate program at Stanford University that she will be attending this summer.

VI. CONSENT CALENDAR

It was moved by Board Member Harrell, seconded by Board Member Griesbach, and carried 3 to 0 (Vice President Stroman absent) that the items on the Consent Calendar be approved as presented.

- (1) Approve minutes of March 21, 2019 regular meeting.
- (2) Receive the investment report for February 2019.

VII. GENERAL BUSINESS

- (1) **Adopt Resolution 19-04 authorizing the surplus of one (1) City vehicle.** General Services Director Steve Bonville provided a report for the Board's review and consideration. It was moved by Board Member Griesbach, seconded by Board Member Harrell, and carried 3 to 0 (Vice President Stroman absent) to adopt Resolution 19-04. It was the consensus of the Board to place future surplus items on the Consent Calendar.
- (2) **Receive, review, and provide direction to staff regarding the proposed Utility funds fiscal year 2019/20 budget.** Finance Director Darlene Thompson and Public Works Director Trisha Whitfield provided a presentation highlighting the proposed Utilities funds budget for the 2019/20 fiscal year. There was no direction to staff received by the Board following the presentation in regard to budget preparation.
- (3) **Receive an update regarding the Phase 2 of the TCP Mitigation Project.** Brandon Stipe of Provost & Pritchard provided a presentation on the TCP Mitigation project update. This was an information item only; no action taken.

VIII. ITEMS OF INTEREST

Items of interest were discussed amongst the Board and staff.

IX. ADJOURNMENT

President Pennington adjourned the regular meeting at 5:25 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners