

**ACTION MINUTES OF
BOARD OF PUBLIC UTILITIES COMMISSIONERS
CITY OF TULARE**

September 7, 2017

A regular session meeting of the Board of Public Utilities Commissioners, City of Tulare, was held on Thursday, September 7, 2017, at 7:00 p.m., in the Tulare Public Library & Council Chambers.

BOARD MEMBERS PRESENT: James Pennington, Howard Stroman, Thomas Griesbach, Gregory Blevins

STAFF PRESENT: Joe Carlini, Sarah Tobias, Michael Miller, Darlene Thompson, Trisha Whitfield, Tim Doyle, Nick Bartsch, Frank Rodriguez, Jason Bowling, Ben Siegel, Melissa Hermann

I. CALL TO ORDER:

President Pennington called the regular meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE:

Board Member Blevins led the Pledge of Allegiance and an invocation was given by Vice President Stroman.

III. CITIZEN'S REQUEST OR COMMENTS:

President Pennington advised that comments from the public are for items within the jurisdiction of the Board. Speakers will be allowed three minutes.

There were no citizen comments presented.

IV. COMMUNICATIONS:

There were no items for this section on the agenda.

V. CONSENT CALENDAR:

It was moved by Board Member Blevins, seconded by Board Member Griesbach and unanimously carried that the items on the Consent Calendar be approved as presented with the exception of item(s) 3 & 4.

- (1) Approve minutes of August 17, 2017 regular meeting(s).**
- (2) Accept July 2017 Investment report.**

- (3) **Review and authorize the City Manager or his designee to sign a contract amendment with Willdan Engineering of Fresno, CA in the amount of \$40,240.50 for additional surveying and design services on the EN0064 - 'E' St. Improvements project between Bardsley Avenue and Rainier Court.** Vice President Stroman pulled this item to inquire about the proposed changes and why those changes weren't identified during the previous review. Senior Project Manager Nick Bartsch provided a response thereto. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Blevins and unanimously carried to accept the item as presented.
- (4) **Award National Joint Powers Alliance (NJPA) Co-Operative Purchasing Bid to Atlantic Machinery, Inc. in the amount of \$593,762.08 for two (2) Schwarze A9 Street Sweepers.** Board Member Blevins pulled this item to inquire about the on-site training as stated in the memo. Vice President Stroman inquired about the life of the vehicles. Solid Waste Manager Frank Rodriguez provided a response thereto. Following discussion, it was moved by Board Member Blevins, seconded by Board Member Griesbach and unanimously carried to accept the item as presented.
- (5) **Adopt Resolution 17-08 authorizing the surplus of one (1) City vehicle.**

VI. GENERAL BUSINESS:

Comments related to General Business Items are limited to three minutes per speaker for a maximum of 30 minutes per item unless otherwise extended by the Board.

- (1) **Authorize the City Manager to sign a contract with Provost & Pritchard Consulting Group of Visalia, CA in an amount not to exceed \$345,300.00 for topographic surveying, geotechnical analysis, design, bidding and construction support services for Project EN0076, a street and utility improvement project on 'O' Street; and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% (\$34,530) of the contract award amount.** Senior Project Manager Nick Bartsch provided a report for the Board's review and consideration. Following discussion, it was moved by Vice President Stroman, seconded by Board Member Blevins and unanimously carried to approve the item as presented.
- (2) **Authorize the City Manager to sign a contract with Peters Engineering Group of Clovis, CA in an amount not to exceed \$437,490.00 for topographic surveying, geotechnical analysis, design, bidding and construction support services for Project EN0077, a street and utility improvement project on Cherry Street, Bash Alley and Lyndale Drive; and authorize the City Manager or designee to approve contract change orders in an amount not to exceed 10% (\$43,749) of the contract award amount.** Senior Project Manager Nick Bartsch provided a report for the Board's review and consideration. It was moved by Board Member Griesbach, seconded by

Vice President Stroman and unanimously carried to approve the item as presented.

- (3) Review and authorize the City Manager or designee to enter into an agreement with California Water Service to provide an emergency water service to the Tulco water system, subject only to minor conforming or clarifying changes acceptable to the City Attorney.** Public Works Director Trisha Whitfield provided a report for the Board's review and consideration. The Board raised questions regarding information provided which were addressed by staff. Following discussion, it was moved by Board Member Blevins, seconded by Vice President Stroman and unanimously carried to approve the item as presented.
- (4) Approve staff recommendations to be included in the Solid Waste Rate Study and provide direction to staff in setting Vehicle Impact Fee funding levels and Street Sweeper Operating Speed policy.** Public Works Director Trisha Whitfield provided a report for the Board's review and consideration. The Board raised questions regarding information provided which were addressed by staff. Following a lengthy discussion, it was moved by Vice President Stroman, seconded by Board Member Blevins and unanimously carried to set the Vehicle Impact Fee funding level at \$175,000 the first year, increasing it approximately \$34,000 each year for the next six years. It was moved by Board Member Griesbach, seconded by Board Member Blevins and unanimously carried to add an additional sweeper driver.
- (5) Authorize the Public Works Director or City Manager to execute a contract amendment to extend the existing service agreement with Mid Valley Disposal for one three-year period for recycling processing services to receive \$20/ton for Commercial/Roll-Off recyclables and \$10/ton Residential recyclables subject to minor conforming and clarifying changes acceptable to the City Attorney and City Manager.** Solid Waste Manager Frank Rodriguez provided a report for the Board's review and consideration. It was moved by Vice President Stroman, seconded by Board Member Griesbach and unanimously carried to approve the item as presented.
- (6) Appoint a representative and alternate to the Kaweah River Basin Integrated Regional Water Management Group Governing Board and Stake Holder Advisory Group.** City Manager Joe Carlini provided a report for the Board's review and consideration. It was moved by Vice President Stroman, seconded by Board Member Blevins and unanimously carried to appoint Board Member Griesbach as the representative.

VII. ITEMS OF BOARD INTERESTS (may include City Council and Planning Commission updates) – GC 54954.2(3)

Items of Board interest were discussed among the Board and staff.

It was the consensus of the Board to agendaize a discussion regarding the interconnect update.

VIII. ADJOURN REGULAR MEETING

President Pennington adjourned the regular meeting at 9:26 p.m.

President of the Board of Public Utilities
Commissioners of the City of Tulare

ATTEST:

Secretary of the Board of
Public Utilities Commissioners