



# Tulare Library Advisory Board Meeting

Tulare Public Library | 475 North M Street | Tulare, CA  
**August 16, 2017, at 4:00pm | TPL Charter Room**

<b>Facilitator:</b> Lisa Hollingshead   <b>Minutes:</b> Melissa Emerson		
<b>Attendees:</b> Lisa Hollingshead; Ellen Baker; Michelle Lippincott; Terry Sayre; Donna Schauland; Marissa Moya; Yesenia Zepeda; Traci Myers; Rob Hunt; Heidi Clark; Melissa Emerson; and, Jane Zikratch		
<b>City of Tulare Mission Statement:</b> To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
<b>Agenda</b>		
Topic	Speaker	Time
I. CALL TO ORDER	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board.	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board.	Lisa Hollingshead	2
IV. ITEMS OF STUDENT INTEREST		5
V. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> <li>• Approval of Minutes – June 21, 2017</li> <li>• Revisit possibility of 3 day weekends for City holidays</li> </ul>	Lisa Hollingshead	2
VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS	Lisa Hollingshead	2
VII. GENERAL BUSINESS <ul style="list-style-type: none"> <li>• Community Services updates</li> <li>• Snapshot of Stats &amp; Library Updates</li> <li>• Programs &amp; Outreach (COHS graduation; Night @ the Library; )</li> <li>• Suggestions from the Board</li> </ul>	Lisa Hollingshead  Rob Hunt  Heidi Clark  Library Staff  Board Members	3  10  10  10
VIII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
IX. SET DATE AND TIME OF NEXT MEETING <ul style="list-style-type: none"> <li>• September 20, 2017, at 4pm</li> </ul>	Lisa Hollingshead	2
X. ADJOURNMENT	Lisa Hollingshead	1
		53

## Snapshot of Stats

<b>Library Monthly Report: 2017 May - June</b>			
<b>Group Title</b>	<b>Activity / Program</b>	<b>2017 June</b>	<b>2017 July</b>
<b>SNAPSHOT OF STATS</b>			
<b>General Library Services</b>  *Open 43 Hours a Week *Tue.-Fri. 10am-7pm & Sat. 10am-5pm (Closed for Thanksgiving; Christmas Eve; Christmas; New Year's Eve; and, New Year's Day)	Public Services (Door Count; Items Circulated; New cards; Passports; Ref. Queries, etc.)	40,082	35,785
	Internet Services (Ebook; FB; JobNow; Computer Users; Virtual Visits; etc.)	12,471	11,658
	Volunteer Services (Book Wranglers; Homework Help; Friends of the Tulare Public Library; Tulare Library Foundation; Sequoia Genealogical Society; Teen Advisory Board; Library Advisory Board; Friends; and, Veterans Resource Center; etc.)	1,082	1,030
	<b>Total</b>	<b>53,635</b>	<b>48,473</b>
<b>Adult Services</b>	Programs / Activities	175	161
	Special Events / Outreach Attendance	188	137
	<b>Total</b>	<b>363</b>	<b>298</b>
<b>Youth Services</b>	Programs / Activities	154	239
	Special Events / Outreach Attendance	1,163	236
	<b>Total</b>	<b>1,317</b>	<b>475</b>
<b>Total Library Services</b>		<b>55,315</b>	<b>49,246</b>