



Tulare Library Advisory Board Meeting

Minutes

Tulare Public Library | 475 North M Street | Tulare, CA
June 21, 2017, at 4:00pm | TPL Charter Room

Facilitator: Lisa Hollingshead Minutes: Melissa Emerson		
Attendees: Lisa Hollingshead; Ellen Baker; Michelle Lippincott; Terry Sayre; Donna Schauland; Marissa Moya; Yesenia Zepeda; Traci Myers; Rob Hunt; Heidi Clark; Melissa Emerson; and, Jane Zikratch		
City of Tulare Mission Statement: To promote a quality of life making Tulare the most desirable community in which to live, learn, play, work, worship and prosper		
Agenda		
Topic	Speaker	Time
I. CALL TO ORDER Lisa called the meeting to order at 4:05pm	Lisa Hollingshead	2
II. CITIZEN COMMENTS: This is the time for citizens to comment on items within the jurisdiction of the Advisory Board. The Board cannot legally discuss or take official action on citizen comments that are introduced today. Each speaker will be allowed 3 minutes, with a maximum of 10 minutes per item, unless otherwise extended by the board. None	Lisa Hollingshead	2
III. COMMUNICATIONS: Communications are to be submitted 10 days prior to a meeting to be considered for this section of the Agenda. No action will be taken on matters listed under Communications; however, the Board may direct staff to schedule issues raised during Communications for a future agenda. Citizen comments will be limited to 3 minutes per topic, unless otherwise extended by Board. None	Lisa Hollingshead	2
IV. ITEMS OF STUDENT INTEREST None	Marissa Moya & Yesenia Zepeda	5
V. CONSENT CALENDAR: All Consent Calendar items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar to be discussed and voted upon by a separate motion. <ul style="list-style-type: none"> • Approval of Minutes – April 19, 2017 Ellen motioned to approve and Michelle seconded. 	Lisa Hollingshead	2
VI. SCHEDULED CITIZEN OR GROUP PRESENTATIONS None	Lisa Hollingshead	2
VII. GENERAL BUSINESS <ul style="list-style-type: none"> • Community Services updates Heidi Clark hired as new Library Manager. Council meeting for 6/20 postponed to 6/27. • Snapshot of Stats & Library Updates Adult stats down, but Youth and Volunteer stats up. • Programs & Outreach (Glen Delpit, Gutter Garden, etc.) Our calendar for June/July is in color as part of the Summer Reading Program. The first adult basket winner was a long-standing patron. Next adult programs are Glen Delpit (Blues musician) and Gutter Gardening by the local Master Gardeners. 	Lisa Hollingshead Rob Hunt Heidi Clark Library Staff	3 10 10 10

<p>SRP Kickoff on June 10th had approx. 700 attendees, with 454 attending the 4 showings of the E&M Reptile Family.</p> <p>Several fun and informational youth programs are planned and usually receive good attendance.</p> <p>Jane: Our Summer Reading partner this year is the Tulare Regional Medical Center. We are asking for donations of children's books to be used in one of the TRMC children's waiting areas. Employees from TRMC's Evolutions will be hosting an adult Zumba class at the library in July.</p> <ul style="list-style-type: none"> Suggestions from the Board Suggested from last meeting—Jane researched having a Library Paint Night as a possible fundraiser. Most are held at a restaurant and the company needs a 35 person minimum. Lisa suggested contacting one of her friends who organizes these. 	Board Members	
VIII. ITEMS OF BOARD MEMBER INTEREST	Lisa Hollingshead	2
IX. SET DATE AND TIME OF NEXT MEETING <ul style="list-style-type: none"> July 19, 2017, at 4pm 	Lisa Hollingshead	2
X. ADJOURNMENT	Lisa Hollingshead	1
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Snapshot of Stats

Library Monthly Report: 2017 April - May			
Group Title	Activity / Program	2017 Apr	2017 May
SNAPSHOT OF STATS			
General Library Services <small>*Open 43 Hours a Week *Tue.-Fri. 10am-7pm & Sat. 10am-5pm (Closed for Thanksgiving; Christmas Eve; Christmas; New Year's Eve; and, New Year's Day)</small>	Public Services (Door Count; Items Circulated; New cards; Passports; Ref. Queries, etc.)	33,510	31,637
	Internet Services (Ebook; FB; JobNow; Computer Users; Virtual Visits; etc.)	10,784	11,007
	Volunteer Services (Book Wranglers; Homework Help; Friends of the Tulare Public Library; Tulare Library Foundation; Sequoia Genealogical Society; Teen Advisory Board; Library Advisory Board; Friends; and, Veterans Resource Center; etc.)	1,095	1,277
	Total	45,389	43,921
Adult Services	Programs / Activities	173	103
	Special Events / Outreach Attendance	642	166
	Total	815	269
Youth Services	Programs / Activities	250	551
	Special Events / Outreach Attendance	395	286
	Total	645	837
Total Library Services		46,849	45,027