

**ACTION MINUTES OF REGULAR MEETING  
BOARD OF PUBLIC UTILITIES COMMISSIONERS  
CITY OF TULARE**

March 16, 2017

**A regular meeting of the Board of Public Utilities Commissioners, City of Tulare, was held on Thursday, March 16, 2017, at 3:00 p.m., in the Tulare Public Library & Council Chambers.**

**BOARD MEMBERS PRESENT:** Lee Brehm, Edward Henry, Jim Pennington, Dick Johnson

**BOARD MEMBERS ABSENT:** Philip Smith

**STAFF PRESENT:** Joe Carlini, Michael Miller, Trisha Whitfield, Nick Bartsch, Steve Bonville, Frank Rodriguez, Benjamin Siegel, Josh Rogers, Tim Doyle, Darlene Thompson, Melissa Hermann, Roxanne Yoder

**I. CALL TO ORDER REGULAR SESSION:**

Vice President Brehm called the regular session to order at 3:00 p.m.

**II. PLEDGE OF ALLEGIANCE:**

Vice President Brehm led the Pledge of Allegiance.

**III. CITIZEN'S REQUEST OR COMMENTS:**

*This is the time for citizens to comment on items within the jurisdiction of the Board. The Board cannot legally discuss or take official action on citizen comments that are introduced tonight. Each speaker will be allowed **three minutes**, with a maximum time of 10 minutes per item, unless otherwise extended by the Board.*

There were no citizen comments presented.

**IV. COMMUNICATIONS:**

There were no items for this section on the agenda.

**V. CONSENT CALENDAR:**

It was moved by Board Member Johnson, seconded by Board Member Henry and unanimously carried that the items on the consent calendar be approved as presented with the exception of items 2, 4, 5, 6, 7.

**(1) Approve minutes of the March 16, 2017 regular/special meeting(s).**

- (2) **Accept Financial Status Report.** Board Member Pennington and Board Member Henry pulled the item to inquire about the drought surcharge. Their comments and questions were addressed by Financial Director Darlene Thompson.
- (3) **Accept Public Works Monthly Water System Report.**
- (4) **Receive the Public Works performance reports for February 2017.** Board Member Pennington and Board Member Henry pulled the item to inquire about various items contained in the performance report. Their comments and questions were addressed by Solid Waste Manager Frank Rodriguez, Operations Manager Josh Rogers, Management Analyst Ben Siegel, and Water Utility Supervisor Tim Doyle.
- (5) **Accept as complete the contract with Valley Pump & Dairy Systems, Inc. of Tulare, California on Project WT0020 Well Rehabilitation Project; authorize the City Project Manager to sign the Notice of Completion; and direct the City Clerk to file the Notice of Completion with the Tulare County Recorder's Office.** Board Member Henry pulled this item to inquire about the change orders and subsidence. His comments and questions were addressed by Project Manager Trisha Whitfield, Water Utility Supervisor Tim Doyle, Interim City Manager Joe Carlini, and Finance Director Darlene Thompson.

Charles Ritchie addressed the Board regarding project WT0020 and Project Manager Trisha Whitfield provided a response thereto.

- (6) **Water System Development Program update.** Board Member Henry pulled this item to inquire about various items listed on the report. His comments and questions were addressed by Project Manager Trisha Whitfield.

**Following discussion of items 2, 4, 5, and 6, it was moved by Board Member Pennington, seconded by Board Member Henry and unanimously carried 4-0 (President Smith absent) to accept items as presented.**

- (7) **Adopt Resolution 17-01 declaring certain used property as reflected on Exhibit A as surplus and authorizing its disposition.** Board Member Pennington pulled this item to inquire about the items listed for surplus. His comments and questions were addressed by Water Utility Supervisor Tim Doyle. Without further discussion, it was moved by Board Member Johnson, seconded by Board Member Penning and carried 4-0 (President Smith absent) to adopt Resolution 17-01.

## **VI. GENERAL BUSINESS:**

- (1) **Award a contract for drilling and development of a well at 333 South I Street to Anthony J. Prieto Water Well Drilling, Inc. of Selma, CA in the amount of \$296,440.00, and authorize the City Manager to approve contract change orders in an amount not to exceed 10% (\$29,644) of the contract award amount.** Project Manager Trisha Whitfield provided a report for the Board's review and consideration. Following discussion, it was moved by Board Member Henry,

seconded by Board Member Johnson and unanimously carried 4-0 (President Smith absent) to accept the item as presented.

- (2) **Receive an update on the status of the Solid Waste Rate Study, Route Study, Vehicle Impact Fee and Financial Plan.** Solid Waste Manager Frank Rodriguez provided a report for the Board's review and consideration. Questions raised by Board Member Pennington regarding the local landfill, transporting loads to Visalia and transfer sites were addressed by staff.

**VII. ITEMS OF BOARD INTERESTS:** (may include City Council and Planning Commission updates) – GC 54954.2(3)

Items of Board interest were discussed among the Board and staff.

**VIII. ADJOURN REGULAR MEETING:**

Vice President Brehm adjourned the regular meeting at 4:04 p.m.

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President of the Board of Public Utilities  
Commissioners of the City of Tulare

**ATTEST:**

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Secretary of the Board of  
Public Utilities Commissioners